YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SUDHIRANJAN LAHIRI MAHAVIDYALAYA
• Name of the Head of the institution	DR. DIPANKAR GHOSH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07432991235
• Mobile No:	9331021776
• Registered e-mail	srlmahavidyalaya@rediffmail.com
• Alternate e-mail	principal.srlm@gmail.com
• Address	P.O.-Majdia, Dist-Nadia
• City/Town	Majdia
• State/UT	West Bengal
• Pin Code	741507
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**UNIVERSITY OF KALYANI**
• Name of the IQAC Coordinator	**SHUBHAIYU CHAKRABORTY**
• Phone No.	**09433351204**
• Alternate phone No.	**7890831595**
• Mobile	**09433351204**
• IQAC e-mail address	**iqac.srlm@gmail.com**
• Alternate e-mail address	**shubhaiyu.chakraborty@srlm.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://srlm.ac.in/index.php?option=com_content&view=article&id=28&Itemid=0
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://srlm.ac.in/images/aqar/2021-22/Criterion%201/Academic%20Calendar%202021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.37**	**2008**	**16/09/2008**	**15/09/2008**
Cycle 2	**B**	**2.84**	**2015**	**03/03/2015**	**02/03/2020**

6.Date of Establishment of IQAC	**23/06/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Our institution initiated Learning Management Software(LMS) with the objective of circulating study materials among the learners, sharing teaching plan of individual teachers and university question papers with them. This was done as per recommendation of the IQAC

Due to the outbreak of Covid-19, sports, cultural and other outreach activities of our institution were held mostly online. Once normalcy arrived these activities are resumed in the physical mode.

Career advancement has been done for incumbents and faculty members who have been awarded Ph.D. degree have also received their in-service increments.

Open Eyes , a print journal, e-copy of which is made available at the college website so that it can have open access.

Assessment of Academic performance of the students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Installation of CCTV in and around college campus.	The college has successfully installed CCTV in the college premises.
Installing a Sanitary Napkin Vending Machine with incinerator for girls' students of the college.	The college has successfully installed a Sanitary Napkin Vending Machine with incinerator for girls' students at the girl's common room
The IQAC actively encourages faculty members of different academic departments to attend Refresher Courses and Orientation Programmes /FIP so that they can keep themselves abreast of recent developments in their respective fields and their individual CAS is assured simultaneously moreover, the IQAC is extremely sincere in appraising every teacher of the specifics of CAS-related regulations and their incremental alterations if any, and ensures that promotional processes of every teacher is as uncomplicated and smooth as possible.	Several teachers attended faculty development courses like OP, RC, STC and also CAS of seven teachers successfully completed.
The IQAC actively encourages all teachers to utilize different ICT-s besides the traditional methodology of teaching learning	Faculty members have effectively used ICT-based Teaching-learning module.
Recommended the renovation of class rooms and college corridor	The renovation work is in full swing
IQAC have decided to keep academic ambience as priority for the holistic development of the students during pandemic situation through on-line medium.	The classes were conducted smoothly.

13.Whether the AQAR was placed before	No

statutory body?	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/04/2022

15.Multidisciplinary / interdisciplinary

The college took initiative to conduct multidisciplinary/ interdisciplinary lectures/ seminars/throughout the year in intra-college level where faculty members from different academic department visited and taught the students of other departments. NSS oranised seminar on "Heart attack, nutrition & health". Moreover seminars on " Snake bite management and Fire management" was also conducted to raise awareness. There was alos a Student Credit Card awareness camp that attracted sixeable proportaion of students from various discipline. Cultural events like Rabindra Jayanti, Yuba Divas , International Mother language and others were celebrated by teachers and students together.

16.Academic bank of credits (ABC):

Sudhiranjan Lahiri Mahavidyalaya is willing to register under ABC to enable students to benefit from multiple entries and exits in the chosen program and allow credit transfer.We believe this will be very beneficial for slow learners and will also give students flexibility to study according to their ability and convenience.

Our college is affiliated to University of Kalyani and fully follows the curriculum and syllabus framework as approved by University and revised/changed from time to time.The University will implement the Academic Credit Bank framework following guidance from the Department of Higher Education, Government of West Bengal. Once the University of Kalyani adopts ABC, our college will be ready to implement it. The Choice-Based Credit System allows students to choose their preferred courses.

The college will be able to adapt to the multiple entry and exit

system through cooperation with other colleges, Universities and international organizations on this issue.Currently, students can earn extra credits through online certificate courses and also through activities like NSS, NCC etc.

17.Skill development:

At present the institute is not in position to offer vocational courses by framing course curriculum like most city-based colleges. However, skill development of students are done by organizing seminars and workshops. The Career Counselling Cell of the college and NSS unit in collaboration with some professional institutes run the skill development initiative.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college ensures that all courses are taught in a bilingual mode, i.e.in English as well as Bengali (except English Language and Literature courses and Bengali Language and Literature courses Be , although the primary language of instruction is English.The faculty members also make special efforts to explain concepts in Hindi if occassion arises. They also provide reading material in Bengali as well as in English.

The college has language departments namely Sanskrit, Bengali and English, offering programs focusing on the languages, cultures and traditions of our country.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution places a strong emphasis on preparing its students for the real world by teaching them skills that will enable them to compete and land a good job upon program completion. In light of this, the college made an effort to enhance its own skill set through various seminars and workshops organized by the Career Counseling Cell . The University created the college's courses in accordance with the CBCS curriculum, and the curriculum directs the course outcomes. The college has no authority to create or modify its own curriculum other its deliverance mode and electives because it is only a government-run institution that is affiliated with the University of Kalyani. The college's departments compute and aggregate the results of the attainment of course outcomes through a mechanism as improvised by the IQAC.

20.Distance education/online education:

During the pandemic, the Sudhiranjan Lahiri Mahavidyalaya offered its courses online. In addition, the college is providing courses to the students of all departments on online mode in zero hour (hours not included in the college hours or beyond the college hours) for slow learners. The college plans to bring add-on courses for skill development to provide the students with an industry perspective to make them more qualified in the job market. The college also has a student center of Netaji Subhas Open University since 2002-2003 session where undergraduate courses and post-graduate courses are offered to those who prefer distance education owing to their socio-economical needs.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**21**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**5555**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1510**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1468**

File Description	Documents
Data Template	View File

3.Academic

3.1	**41**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**42**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**25**
Total number of Classrooms and Seminar halls	

4.2	**65.43**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**54**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SudhiranjanLahiri Mahavidyalaya, affiliated to the University of Kalyani, provides excellence through dedication. It ensures effective curriculum planning delivery among the students through a well-planned and systematic process. At the beginning of every academic session Prospectus and Academic Calendar are prepared under

the supervision of Academic Council. A well planned routine serves as the backbone of teaching. Routine committee publishes a well observed routine to make sure that every student gets the opportunity to learn properly. Departmental Heads allot classes to the respective teachers of the respective departments. We have a rich central library with open access system. A good number of journals of Arts, Commerce and Library, research oriented journals, career oriented journals and periodicals, news papers and newsletters are subscribed. Our college is a member of N-LIST consortium of INFLIBNET for the accessibility of e-books and e-journals.

College authority believes in innovative teaching methods besides the conventional chalk duster method. So we introduced:

- CT enabled teaching learning method.
- Distribution of study materials, previous examination questions.
- Group discussion during the class.
- Student seminars
- Paper presentation by the students
- Instrumentation facility to the students for their practical classes.
- Survey programmes, fieldworks, excursions.
- Project works.
- Seminars and special talks by experts.
- Use of projectors in the classroom.
- Arranging debates on the topics from syllabus.
- Class Tests.

Internal examinations are conducted. Remedial and tutorial classes are also arranged based on requirement.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://srlm.ac.in/index.php?option=com_content&view=article&id=35&Itemid=0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation or CIE helps to improve academic

excellence. The institution follows a planned academic calendar where CIE is also given same importance as the semesters. As a part of well planned system of curriculum delivery, academic calendar is prepared at the beginning of the academic session. Following the academic calendar of affiliating university tentative dates of admission, commencement of classes, internal examinations and final examinations are inserted in the college's academic calendar. The college follows the academic calendar to notify time to time the dates of different academic activities like admission, commencement of classes, internal examinations and final examinations. The teaching plans are prepared on the basis of the academic calendar .Teaching plans of all departments are uploaded in college LMS. Heads of different departments take the responsibility to monitor the completion of syllabus, arranging internal examinations. Assignments are given to the students by the teachers following department specific teaching plans. On the basis of class response and performance in assignments and class tests, remedial classes are arranged for slow learners. Over and above the Principal monitors the effective implementation of the academic calendar. Formal meetings of the Academic committee and informal discussions with faculty make the head of the Institute aware of the true implementation of the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://srlm.ac.in/index.php?option=com_content&view=article&id=27&Itemid=0

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University of Kalyani includes Environmental Studies as one of the Ability Enhancement Compulsory Courses (AECC) for all undergraduate courses. So, all students of our college compulsorily study crosscutting issues relevant to environment and sustainability. In addition to that important issues of value education and/or gender and/or environment and/or business ethics have been integrated in the syllabi of various subjects/discipline like Education, English, Geography, History, Philosophy, Sanskrit, Physical Education, Political Science, Economics and Commerce, taught in this college, as either Core Course (CC) or Discipline Specific Elective Course (DSE) or Generic Elective Course (GE) or Skill Enhancement Course (SEC).

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

3

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://srlm.ac.in/index.php?option=com_content&view=article&id=142&Itemid=0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3673

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1599

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There exists a mechanism for assessment of learning levels of students. After admission, teachers review academic performance of

students through class lectures, participation level in laboratory practicals, their results in previous examination and college internal examinations.

For Slow Learners:

Extra and remedial classes are conducted for the slow learners. Counselling classes are regularly organized to identify the problems of slow learners. Extra classes, supplemented by course notes and informal counselling through mentor-mentee network, are also conducted on comparatively difficult topics for their better understanding and confidence. Special practical classes are also taken to clear their doubts and personal difficulties.

For Advanced Learners:

Different levels of home assignments are provided, and ICT based special classes are conducted to meet their needs. To inculcate their reading culture, extra text and reference books are issued from the library. There are provisions of e-resources through LMS and website for them. Wi-Fi enabled campuses and computers with internet facility provide enough access for their independent learning. Different departments follow various informal student-centric methods to meet the quest for knowledge of the advanced students. These include debates, individual presentations, quiz, assignment of advanced problems etc. Another method used to enhance learning experiences is publication on topics from their curricula in the departmental wall magazines and annual college magazine.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5555	41

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the institution follows student-centric methods in the teaching learning process. The teachers largely follow interactive and participative teaching learning process. Conventional lecture method is well-supplemented by use of different student-centric learning methodologies whereby the learning experiences of the students are upgraded. Learning methods that are widely used in regular teaching are Group Discussions, Surveys, Field visits by different departments to promote the self-learning process. To further strengthen the student-centric methodologies, the institution has introduced the use of many of these to evaluate students in the internal examinations. In internal examinations like the Internal assessment, along with conventional method of evaluation, students are also evaluated through their performances in seminar presentations and viva voice. Apart from these some other student-centric teaching-learning process such as Film Show, Participation in social service and different awareness programmes are also organised. Another method used to enhance learning experiences is publication of departmental wall magazines and college annual magazine. Students of different honours departments are encouraged to publish departmental wall magazines on topics from their curricula. To enhance their creative and critical thinking and writing skills, they are also motivated to publish in the college annual magazine.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year, due to COVID-19 pandemic online classes are held upto October of the session and physical classes can be conducted since November. Making the teaching-learning process digital and innovative has been the goal of the management which is guided by the IQAC and planned and executed by teachers. The IQAC provides the necessary impetus to induce innovative techniques in teaching-learning. In response to that respective departments design the

innovative methods to make learning more student-centric and an enjoyable experience. The methods are designed keeping in view the needs of both advanced and slow learners. The methods basically dwell on the ICT enabled tools. In all of the honours department of the college there are portable over head projectors which were purchased out of UGC fund years back. These OHP are used for taking digital classes through power point presentation. There is a smart classroom in the college. Apart from taking digital classes the said room is used for the showing films and documentaries by some departments which makes teaching-learning process more enjoying and effective.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

375

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to the policies of continuous assessment to bridge the gap between teaching and evaluation, which the

traditional evaluation system often fails to address. Exposing the students to a variety of unconventional but learner friendly methods of evaluation on a regular basis makes the whole process of learning robust by reducing their stress, which the traditional annual evaluation system often creates. Identifying the uneven learning abilities of the students, this mechanism enables the teachers to differentiate between the slow and advanced learners so that they can calibrate their teaching methodologies on a continuous basis to suit their respective aptitudes. Teachers often attempt to measure the students' learning level through class tests, assignments on various topics taught in the classes, students' presentation on these, either orally or through power point presentations, asking the students to briefly present the summary of the topic taught at the end of each class etc. Such informal mechanisms are instrumental in making the assessment process truly continuous in the sense of greater frequency. Needless to mention, that these also contribute significantly in increasing the level of transparency and robustness of the evaluation process both in terms of variety and frequency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Being an affiliated college it is beyond the jurisdiction of the college to deal with the grievances of the students as far as the final university examinations are concerned. The affiliating university has their own mechanisms to deal with these. The college or the teachers' role in this respect is only limited to provide the necessary information and suggestions to the students. The college administration also provides all necessary support a student requires to apply to the University for review of results. Apart from these, in all other examinations conducted by the college including the internal assessment examination, utmost care is taken to make the whole process as much transparent as possible. If a student has any examination related grievances, he can make an appeal to the Principal and the grievance is sorted out in a time-bound manner. To reduce the examination related grievances, the feedback of the parents regarding the examination process received through the parent-teachers meeting are also taken into consideration.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since ours is not an Autonomous college, the responsibility of designing the curriculum and framing the syllabus for all the UG programs rests with the affiliating University. Some teachers of the college from different subjects/courses are members of the Board of Studies of the University. They provide need-based inputs and inclusions in their syllabus by giving their valuable suggestions and advice. There are a range of program options and courses for students to choose from when applying for UG courses. These courses and programs are prepared in compliance with the local, national and global trends and needs in mind. All departments have clearly stated learning outcomes in their syllabus. The outcomes that the students achieve from the courses can be considered to be linked to the mission and objectives of the college. These are displayed in strategic places in the college, mentioned in the college prospectus and put up in the college website. The teachers and students become gradually aware of these as the syllabus is shared at the beginning of the year. All entry level students have to undergo an orientation program wherein they are made aware of the learning outcomes of the various courses. The departments in which the syllabus has a clearly stated course outcome have their details in the university website. The college provides relevant university links in its website for them.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After declaration of results of final year examinations, Principal

seeks information from all the respective departments on the results of the students. Initiative is then taken to analyse the results in the IQAC and the Academic sub-committee. If any department fails to achieve the desired target, they are asked to take the required steps to improve their performance. The IQAC suggests reforms in the internal examinations so that the students can keep on improving their performances continuosly and achieve the desired target in their final examination. The Principal, Heads of Departments, Individual faculty, Mentors and In-charge of different activities, all together, strive to maximize the potentials of the students in achieving the learning outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1291

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://erp.srlm.ac.in/FeedBackReports/FBDetailsChart.aspx?LinkID=24 &chartname=Pie

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC unit of Sudhiranjan Lahiri Mahavidyalaya, organized a variety of activities throughout the academic year 2021-2022. These activities included celebrating Independence Day and Republic

Day, raising awareness about health issues such as heart attacks and AIDS, organizing a pulse polio immunization camp, and conducting cleanliness drives. The NSS unit also collaborated with the Block Hospital to organize a medical camp and a workshop on self-employment.

In addition to these activities, the NSS unit also undertook several beautification projects on the college campus, including nurturing a herbal garden, planting foliage and cactus gardens, and cleaning the campus. The unit also organized a special camp in which students participated in a variety of activities, such as seminars, workshops, and cultural programs. The NCC under the direction of 14 Bengal NCC organised the International Yoga Day. A total of 450 participants from college and other NCC units from adjoining schools.

Overall, the NSS and NCC unit of Sudhiranjan Lahiri Mahavidyalaya had a busy and productive year in 2021-2022. The unit's activities provided students with opportunities to give back to the community, learn new skills, and develop a sense of social responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

498

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sudhiranjan Lahiri Mahavidyalaya is spread over an area of 5.148 acres. The college has eight Honors Departments that offer 21 undergraduate courses. Each department has its Wi-Fi-enabled cubicle, and classrooms, along with adequate seating arrangements for students and teachers. The college has 24 fully equipped and functional classrooms.The Department of Geography and Commerce has separate laboratories that are well-equipped with instruments, and instrumental records (Log Books) are maintained. There are eight computers at Geography Labs and one computer at Commerce Lab with WiFi/LAN, connected to provide sufficient access to students. There are 11 classrooms available with ICT facilities that promote the opportunities of digital benefits.

Moreover, the college has a well-equipped, digitally controlled central library with large number of books and e-resourcesunder the N-LIST program. Eight Honors departmental libraries and one Book Bank Library are also available for further assistance to the students of advanced courses and needy students respectively. The college has two community halls with good audio-visual facilities for larger classes and cultural programs, academic or administrative seminars, and talks.

Apart from this, the college has one air-conditioned smart classroom with ICT facilities. There is also an auditorium with a seating capacity of 500.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During the academic session 2021-22, the college remained closed due to the COVID-19 pandemic. However, we still managed to celebrate various events online using the Google Meet platform. These events include the college foundation day on 01.09.21, the birth anniversary of Rabindranath Tagore (Baishe Srabon) on 09.08.21, Independence Day on 15.08.21, International Yoga Day on 21.06.2021, Basanta Panchami and Bhasha Dibas on 21.02.21, International Women's Day on 08.03.21, Basanta Utsav on 15.03.21, and Republic Day on 26.01.2022.

Apart from these events, the college authority also encourages students to participate in indoor and outdoor games. The physical education department provides free indoor game facilities like Carom, Ludo, and Chess, as well as a gymnasium with equipment and a treadmill for physical exercise. . In addition, there is a large playground available for outdoor games, with separate facilities for girls and boys. Common rooms are also provided for indoor games. The college promotes students' participation in various sports and games, including football, volleyball, badminton, cricket, kabaddi, kho-kho, and running track and field.

Apart from the annual sports meet, we also organize inter-college sports meets, intra-departmental sports events, and inter-college

football and cricket tournaments every year for both students and teaching staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

65.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The SudhiranjanLahiriMahavidyalaya Library is a fully automated and air-conditioned library that uses an Integrated Library Management System (ILMS) called SOUL 2.0. This software was installed in 2012 and is state-of-the-art, integrated library management software designed specifically for college and university libraries. SOUL 2.0 is user-friendly and works in a client-server environment. It is also compliant with international standards for bibliographic formats, networking, and circulation protocols. All library services such as cataloguing, circulation, member card creation, advance searching, and report generation is fully computerized. The library also provides an Online Public Access Catalogue (OPAC) system that allows students, teaching and non-teaching staff to access it within the library premises.

Since 2012, the library has been subscribing to NLIST E-resources, which are electronic resources that can be accessed by authorized users. Additionally, they have a WhatsApp group and a Facebook account to disseminate information, like question papers from previous years, current awareness services, various important links of study materials according to the syllabus of the Mother University, as well as links for open access E-resources and materials regarding career guidance. The library also provides job-related links through WhatsApp and Facebook.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.09150

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college offers a range of IT facilities to support the learning and teaching process. The Geography lab is equipped with eight computers that have necessary software and antivirus installed. The lab is supported by reliable service providers to ensure uninterrupted usage. Each department has an LCD projector to aid in

effective teaching. Additionally, there is a smart classroom that is used by various departments.

The two seminar halls have two LCD projectors each which are utilized for organizing various seminars and workshops. Faculty members have access to printers, scanners, and Xerox facilities but they can only use them for official and educational purposes. The college campus has Wi-Fi which faculty members and students can access for additional information, research activities, and downloading information.

The college library is air-conditioned and features a smart TV that provides current awareness services, broadcasting information about various library services and notices. The library is under CCTV surveillance to maintain discipline and transparency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

65.43169

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has various committees and departments that have specific responsibilities. These responsibilities include:

- LABORATORIES: The Geography and Commerce Department are in charge of maintaining their laboratory. This involves keeping a stock register that is regularly updated, monitoring equipment usage, and ensuring a clean and safe environment.

- LIBRARY: The college has two libraries - a Central Library and a Book Bank Library. Additionally, every department has its own collection of books and journals for their students. There is a Library committee that meets periodically to review activities and suggest improvements for better service.

- PLAYGROUND: The college has a Physical Education Department and a Sports and Games subcommittee, consisting of teaching and non-teaching staff and students. These two bodies supervise all sporting activities in the college, including the Annual Sports Meet.

- COMPUTERS: The purchase committee is responsible for acquiring hardware and software, while Annual Maintenance Contracts (AMCs) are made for hardware maintenance. Sometimes, experts are hired to maintain all IT accessories like computers, projectors, and printers.

- CLASSROOMS: The college authorities are responsible for the construction of new classrooms, corridors, staircases, and

buildings, as well as renovations of existing buildings. These decisions are made after discussions with the members of the Finance Committee and Building Committee.

- AUDITORIUM: There is an auditorium located adjacent to the college campus that is jointly maintained by Krishnaganj Panchayat Samiti and the college authority.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://srlm.ac.in/index.php?option=com_cont ent&view=article&id=62&Itemid=0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5123

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

246

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

246

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Sudhiranjan Lahiri Mahavidyalaya Students' Union is an engaged group of elected officials that looks out for the diverse interests of the student body. Nevertheless, the students' union is currently non-existent because there hasn't been an election in a while. Participating student representatives in various important administrative and academic decision-making bodies, such as the Governing Body and the IQAC, is a healthy tradition that our college has continued to uphold. Working closely with the college administration and a few faculty members, the Students' Union provides active assistance during Freshers' Welcome, the Annual College Fest, Rabindra Jayanti, International Mother Language Day, College Social, and Sports. They serve as an efficient informational channel between the administration and the students and their guardians. At present representatives are chosen by the students themselves who assistthe college administration regarding student-related activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There isn't currently an alumni association at the college. This is mostly because of the demographics of the area, where graduates typically leave college and enter the workforce, immerse themselves in the day-to-day stresses and hardships of providing for their families, and have little interest in the academic and administrative life of the university. Conversely, highly prosperous people are more inclined to live in larger cities and stay away from rural areas, and they are also less likely to have the kind of engaged involvement that the college requires. Rather, the college has set up WhatsApp groups for each department, and the members of these groups are the department's alumni. Former students are always welcome to contribute helpful thoughts regarding anything related to the college in this digital forum for candid conversation about what alumni think about the academic realities facing the institution. We ask for feedback and try our best to incorporate helpful suggestions and recommendations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Our vision is to empower and educate our students via high-quality, value-based education in order to develop globally aware, informed minds. In order to prepare our students to be effective global citizens, our collegeactively supports their job search efforts and raises their awareness of global issues.

Mission:"Excellence through Dedication"isourmotto,which encapsulates the college's aim. The institution wants each and everystudent to grow as an enlightened human being who throughout his / her life can serve society and foster humanistic values.Theinstitution's goalisinline with the National Education Policy, which states that all students should have equal access to education, andthe Millennium Development Goal, which is to"promote gender equality and empower women". As a sizable section of our female students are first-generation learners, empowering them is our priority.

The vision and mission of the college are reflected in the administration, the perspective plan and the participation of teaching staff in the decision-making bodies.GB helps formulate strategies and investigate the quality and progress of the higher education institution's activities.This, in turn,helps the institution maintain an effective perspective plan by examining academic programs and analyzing feedback from stakeholders and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Many management strategies, including division and participative

management, incorporate good leadership. The allocation of responsibilities among all members of the IQAC clearly demonstrates this.For instance, the seven NAAC criteria are used to divide up the membership of IQAC.This section is used to prepare the AQAR, and each teacher meets the standards for the given criterion.In order to guarantee maximal representation, those members are assisted by a team of four to five teachers from various departments and are also accountable for particular standards throughout SSR preparation.A group of seasoned educators who serve on the advisory committee for NAAC preparation are currently in charge of overseeing the SSR preparation.This committee provides guidance to the various teams and suggests required modifications.The NAAC Advisory Committee, the Principal, and the IQACC Coordinator meet on a regular basis with the various teams to assess progress and provide additional administrative support as required.This position guarantees that work is done in a well-organized, dispersed manner. In a similar manner, the Principal, the heads of academic departments, and finally the staff members follow standard office procedures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since our college is a government-aided institution, it operates under the guidelines established by the West Bengal government's Department of Higher Education.The college continues to run on a vision that considers the following factors: 1. Through a centralized, transparent, online admission process carried out in accordance with University of Kalyani norms and procedures and in partnership with online admission portal providers.The oversight of the admissions process is within the purview of the AdmissionCommittee.Online applications are accepted, and a preliminary provisional merit list with the names of all qualified applicants is released.A provisional merit list based on the initial merit will be issued later, subject to availability.Starting at the beginning is the arrangement of seats according to reservation categories. 2. The college publishes an annual calendar that includes the course offerings for that year as well as its vision

and mission. 3. AQAR preparation 4. Memorandum of Understanding with several academic and competency-development educational establishments 5. Academic departments' action plans. 6. Plans for student needs and future of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's highest body of governance is the Governing Body. The President, the Principal (who serves as an ex officio secretary and drawing and disbursing officer), government nominees, university nominees, a nominee from the Higher Education Council, representatives from the teaching and non-teaching staff, and other officials make up the Governing Body. The Principal administers in consultation with the Governing Body. The IQAC, the office staff, the routine committee, the teachers' council, the academic subcommittee, the finance subcommittee, and other committees established with the Governing Body's approval support the Principal. The Bursar, chosen from among the faculty and authorized by the Governing Body, is in charge of the college's finances. Where the Principal works, there is a Teachers' Council to support the Principal and ensure the college runs smoothly. Among the teachers, the Teachers' Council chooses one secretary and one assistant secretary. The office clerk helps the principal delegate tasks to non-teaching staff members. With the assistance of the subcommittees tasked with overseeing the daily operations and maintenance of the College, the IQAC, the Academic Council, Teachers' Council, the Academic Council, Admission Committee, and Examination Committee oversee the policies and operations of the College under the direction of the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sudhiranjan Lahiri Mahavidyalaya recognizes the commitment and dedication of teaching and non-teaching staff members by taking a number of welfare measures. The administration of the college constantly strives to anticipate employee requirements.Several amenities were provided for the institution's employees' welfare are: 1. Provident Fund account for every employee who falls under the qualification standards. 2. A seperate canteen for educators and staff individuals. 3. Sudhiranjan Lahiri Mahavidyalaya Representatives Co-operative Credit Society Ltd 4. Non-teaching staff members can take advantage of the Group Savings Linked Insurance Scheme (GSLIS). 5. Using the gym does not require a membership. 6. Release of recovery based festival bonus with respect to the premise of Government Request. 7. Participation in the West Bengal Health Scheme for willing employeesl . 8. Festival Bonus for the college's daily paid and casual employees. The college authority allows maternity, paternity and childcare leave on need basis. Leave

encashment benefits for teaching and non-teaching substantive post is also available

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of both teaching and non-teaching staff at Sudhiranjan Lahiri Mahavidyalaya is assessed through an appraisal system that is based on performance.:

Teaching Staff: The Principal oversees the teachers' attendance on a regular basis. Teachers in substantive posts have their leave

records reflected in their service books. Departments create their own academic schedules in accordance with the college's schedule, which is created by an academic sub-committee. The institution strictly abides by the guidelines established by UGC under the API scheme of promotion and uses the Performance Based Appraisal System for teaching staff, as required by the West Bengal government's Directorate of Higher Education. The Principal receives the verified appraisal and score claims from the IQAC.

It is brought before the Governing Body for recommendation to be sent to the Directorate of Higher Education if it is deemed satisfactory. One faculty member's CAS files have been presently being processed to an advanced stage. It is also encouraged for faculty members to engage in publications, research, and professional development programs.

Non-Teaching Staff: The Principal oversees the non-teaching staff's attendance on a regular basis. For those in substantive post, the leaver record is recorded in the service book under the clerk's supervision. They are promoted in accordance with existing rules and guidelines as laid by the Government of West Bengal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college management allocates an annual budget for the various departmental activities. The institution's accounts undergo an audit conducted by a government-approved auditor from West Bengal. External auditors regularly review the income and expenditure from different sources. If any mistakes are detected during the audit by the internal or external auditors, they communicate their objections or queries to the accountant. Upon receiving information about audit objections or queries, immediate actions are taken to prevent the repetition of such objections. The findings of the audit are followed up on to ensure compliance with the observations within the

shortest possible time. Remedial actions for all internal and external audit objections are initiated within one week of receiving the audit objections, with the aim of completing them within the prescribed time. Meetings are organized as necessary to address and resolve pending audit objections. The auditor provides suggestions to correct the transactions, and we adhere to the suggestions provided by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government and non-government grants are mobilized to ensure the college's infrastructure and knowledge resource development. The college applies for grants from the Council for Higher Education, Government of West Bengal RUSA, etc. Other sources of funds that are welcome for mobilization include endowment funds from staff members and funds generated by the interest that accrues on fixed deposit assets. Fund utilization and expenditure fall primarily into two categories: recurring and non-recurring components. The fees that colleges collect from their students make up a significant portion of their revenue. A greater portion of this revenue is allocated to student welfare initiatives like funding financial aid for students from low-income families, improving sports facilities, hosting

student seminars, organizing cultural programs, etc.

Facilities like adding to and maintaining a library or laboratory, buying furniture or instruments, etc., are examples of non-recurring expenses. Every relevant committee oversees the completion of each grant that is received. Smaller payments are made in cash, but the college's finance committee sets the limit on petty cash transactions. Payments are accepted in the form of cheques, demand drafts or bank transfer. The finance and purchase committees oversee purchases, floating tenders, e-tenders, or quotations based on expenditure amounts approved by the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC launched the college Learning Management System (LMS) to create, distribute, and monitor educational materials for students. It makes it possible to communicate with students about lesson plans, lecture notes, videos, and course materials. G-suit is available for use by the college's online students. The IQAC has taken steps to enable overhead projectors in the majority of classrooms. In classrooms without overhead projectors mounted on the wall, teachers use separate, portable projectors. Instructors are urged to learn the PPT teaching method.

The IQAC has launched the "Library at the click of a mouse" online program in collaboration with thecentrall library of the college, which gives students access to a variety of educational materials. It is useful for the following tasks: (i) using the NLIST database; (ii) using NDLI ,etc.; The IQAC supports educators who want to do research projects, get PhDs, and publish their findings in scholarly journals.Faculty members are encouraged to actively participate in seminars hosted by various organizations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Every year at the conclusion of the academic year, IQAC conducts internal annual academic audits. Following the end of the academic year, the IQAC requests departmental profiles containing comprehensive data on admissions, course load, curriculum implementation, experiential learning approaches used, exam outcomes, extracurricular activities, and teacher research output. The IQAC evaluates departmental performance and provides departments with constructive feedback, recommending actions to improve internal quality and raising targets to take on new challenges. Another way to review the teaching-learning-outcome process is to get online student feedback on how the curriculum is delivered and used. Building classrooms and laboratories is just one of the infrastructure development initiatives that the IQAC has undertaken by recommending to the Governing Body. The IQAC encourages departments to host seminars on subjects related to students' future development and educational needs.Innovative pedagogical approaches like projects, field trips, student seminars, and workshops are recommended by the IQAC. To provide students with up-to-date knowledge, new laboratory equipment, books, and learning resources (LMS), online competitive examinations (entry in service), books in door step,. are purchased. Collaboration between industry and academia is formed, giving students the chance to find employment upon graduation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for   **C. Any 2 of the above**

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://srlm.ac.in/index.php?option=com_content&view=article&id=28&Itemid=0
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In 2021-22, the Institution took significant steps to promote gender equity through various initiatives. A Women's Cell was established, providing a platform for addressing issues specific to women's rights and empowerment. This Cell played a pivotal role in organizing awareness programs and workshops, focusing on legal rights, health, and career opportunities for women.

Additionally, a Grievance Redressal Cell was set up to handle complaints and ensure a fair hearing for grievances related to gender discrimination. The implementation of CCTV systems across the campus bolstered security measures, aiming to create a safer environment for all students, especially women.

The Institution also actively supported the National Service Scheme (NSS) programs, which included special projects and campaigns promoting gender equality and sensitization towards women's issues.

Furthermore, a dedicated Cell against Sexual Harassment was introduced to provide a confidential and supportive environment for victims to come forward and seek justice, thereby enforcing a zero-tolerance policy towards sexual misconduct.

A Women's Common Room was also established, offering a safe space for female students and staff to relax and network. A Sanitary pad vending machine has been placed in that room.

File Description	Documents
Annual gender sensitization action plan	erp.srlm.ac.in/IQAC/FLD_748_2_IQAC_45420.937 24085657.1.1_1_2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	erp.srlm.ac.in/IQAC/FLD_748_2_IQAC_45420.938 43209887.1.1_2_2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management: The institution employs a dual-bin system to separate degradable from non-degradable materials at the source. Degradable waste is sent to local composting facilities, while non-degradable materials are collected by authorized waste management services for recycling or safe disposal.

2. Liquid Waste Management: The college ensures that liquid waste from kitchens and other facilities is safely discharged into the municipal drainage system, adhering to local regulations and environmental standards.

3. Biomedical Waste Management: As the institution is not producing any biomedical waste, this is not applicable.

4. E-Waste Management: The college has a policy for the collection and safe disposal of electronic waste. Special bins are provided to collect e-waste, which is then handed over to certified recyclers, ensuring proper handling and recycling of hazardous components.

5. Waste Recycling System: Although the institution does not currently have a full-scale waste recycling system, it promotes recycling through the separation of recyclable materials at the source and collaboration with local recycling facilities.

6. Hazardous Chemicals and Radioactive Waste Management: This is not applicable to the institution as there is no use of hazardous chemicals or radioactive materials that generate this type of waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	erp.srlm.ac.in/IQAC/FLD_750_2_IQAC_45421.085 54185967.1.3_2021-22.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution actively promotes an inclusive environment by engaging in various activities and initiatives aimed at fostering tolerance and harmony among cultural, regional, linguistic, communal, and socioeconomic diversities. Notable efforts include:

1. Cultural Celebrations and Awareness Seminars: The institution organizes events such as International Yoga Day, Independence Day, and World AIDS Day, which include participation from a diverse group of students and staff, celebrating various cultural backgrounds and raising awareness on global issues.

2. Special Camps and Community Engagement: Through special camps and other activities, such as the workshop on self-employment for women in the adopted village of Kuthipara and distribution of educational items to primary students, the college encourages community integration and support for underprivileged groups.

3. Environmental and Health Initiatives: Activities like the nurturing of herbal and foliage gardens, and health seminars, such as those on nutrition and heart health, are inclusive, engaging participants from different backgrounds and promoting overall well-being and environmental consciousness.

4. Language and Regional Diversity Celebrations: The institution observes cultural and linguistic events like Bhasa Dibas (Language Day), integrating regional heritage and promoting linguistic diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution actively engages in sensitizing students and employees to their constitutional obligations through a range of activities designed to instill values, rights, duties, and responsibilities of citizens as outlined in the Constitution of India:

1. Awareness Seminars and Workshops: The college conducts seminars and workshops on significant days such as the International Yoga Day and World AIDS Day to emphasize the importance of well-being, public health, and social responsibilities. These events often discuss rights and personal responsibilities, linking them back to the values enshrined in the Constitution.

2. Special Camps for Community Service: Regularly organized special camps in adopted villages such as Kuthipara focus on community service and development, educating participants about their duty to contribute to society. These camps include activities like the Swachh Bharat Programme, tree plantations, and educational workshops, which highlight the importance of civic duty and environmental stewardship.

3. Cultural and Regional Celebrations: By celebrating various cultural and regional festivals, the institution fosters a sense of unity and respect for diversity, reinforcing constitutional values such as secularism and equality.

4. Engagement in National Health and Cleanliness Drives: Participation in national initiatives such as pulse polio immunisation and cleanliness drives teaches the importance of active citizenship and collective responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the year, the institution actively engages in celebrating and organizing various national and international commemorative days, events, and festivals, reflecting its commitment to cultural enrichment and global awareness:

1. International Commemorative Days: The college participates in global observances like International Yoga Day on June 21st, where students and staff practice yoga together on the college premises, promoting universal physical and mental well-being.

2. National Celebrations: Key national days, including Independence Day on August 15th, Republic Day on January 26th, and Netaji Subhas

Chandra Bose's Birthday on January 23rd, are marked with flag hoisting, cultural programs, and community engagement activities. These events emphasize national pride and the values of citizenship.

3. Cultural and Religious Festivals: The institution celebrates Saraswati Puja, honoring the goddess of knowledge and arts, and Teachers' Day on September 5th, recognizing the significant contributions of educators with activities led by students to express their gratitude and respect.

4. Health and Awareness Campaigns: The college organizes health awareness days such as World AIDS Day and seminars on heart health, involving collaboration with local health organizations to raise awareness on critical health issues.

5. Environmental Initiatives: Observances dedicated to environmental sustainability include nurturing herbal and foliage gardens and participating in cleanliness drives, which align with global environmental efforts.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title Sustainable Community Engagement

Objectives

Enhance ecological awareness and social responsibility among students through active community service.

The Context

Addressing environmental concerns and increasing student involvement in sustainable practices were the main challenges.

The Practice

Students participate in environmental initiatives like Clean India missions and nurturing campus greenery, integrating these activities within the NSS framework. Constraints included limited resources and initial student engagement.

Evidence of Success

Increased participation in environmental initiatives, improved local biodiversity, and heightened student environmental consciousness are clear indicators of success.

Problems Encountered and Resources Required

Initial low engagement and limited resources were challenges; ongoing motivation and funding are necessary.

Title Health Awareness and Promotion

Objectives

To promote physical and mental well-being across campus through structured health initiatives and partnerships.

The Context

The need for improved health consciousness and access to reliable health information and resources drove the implementation of this practice.

The Practice

Organizing health seminars and celebrating International Yoga Day engage students and staff in health practices, with challenges including coordination with health organizations and maintaining consistent participation.

Evidence of Success

High participation rates in health seminars and positive feedback from the community demonstrate the practice's impact on enhancing health awareness.

Problems Encountered and Resources Required

Coordination challenges and the need for consistent funding and
expert speakers were significant hurdles.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Drawing from the NSS report of 2021-2022, the distinctive area of
priority for Sudhiranjan Lahiri Mahavidyalaya has been its
commitment to community service and environmental sustainability.
Throughout the year, the institution's NSS unit has excelled in
integrating educational activities with community development
initiatives, making a significant impact on both the student
volunteers and the local community.

A highlight was the adoption of Kuthipara village, where NSS
volunteers engaged in numerous activities, including environmental
sustainability projects such as tree plantations, which fostered a
green environment and raised ecological awareness among the
residents. Additionally, the volunteers organized health and
nutrition awareness camps, greatly benefiting the local population
by enhancing their understanding of important health practices and
nutritional habits.

These activities not only supported the practical application of
academic learning but also played a crucial role in sensitizing
students to social responsibilities and instilling a spirit of
service. The institution's efforts in nurturing a symbiotic
relationship between education and community service underline its
distinctive thrust towards creating a socially responsible and
environmentally conscious student body. This commitment to community
and environmental well-being stands out as a testament to the
institution's dedication to its core values and priorities.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SudhiranjanLahiri Mahavidyalaya, affilated to the University of Kalyani, provides excellence through dedication. It ensures effective curriculum planning delivery among the students through a well-planned and systematic process. At the beginning of every academic session Prospectus and Academic Calendar are prepared under the supervision of Academic Council. A well planned routine serves as the backbone of teaching. Routine committee publishes a well observed routine to make sure that every student gets the opportunity to learn properly. Departmental Heads allot classes to the respective teachers of the respective departments. We have a rich central library with open access system. A good number of journals of Arts, Commerce and Library, research oriented journals, career oriented journals and periodicals, news papers and newsletters are subscribed. Our college is a member of N-LIST consortium of INFLIBNET for the accessibility of e-books and e-journals.

College authority believes in innovative teaching methods besides the conventional chalk duster method. So we introduced:

- CT enabled teaching learning method.
- Distribution of study materials, previous examination questions.
- Group discussion during the class.
- Student seminars
- Paper presentation by the students
- Instrumentation facility to the students for their practical classes.
- Survey programmes, fieldworks, excursions.
- Project works.
- Seminars and special talks by experts.
- Use of projectors in the classroom.
- Arranging debates on the topics from syllabus.
- Class Tests.

Internal examinations are conducted. Remedial and tutorial classes are also arranged based on requirement.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://srlm.ac.in/index.php?option=com_content&view=article&id=35&Itemid=0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation or CIE helps to improve academic excellence. The institution follows a planned academic calendar where CIE is also given same importance as the semesters. As a part of well planned system of curriculum delivery, academic calendar is prepared at the beginning of the academic session. Following the academic calendar of affiliating university tentative dates of admission, commencement of classes, internal examinations and final examinations are inserted in the college's academic calendar. The college follows the academic calendar to notify time to time the dates of different academic activities like admission, commencement of classes, internal examinations and final examinations. The teaching plans are prepared on the basis of the academic calendar .Teaching plans of all departments are uploaded in college LMS. Heads of different departments take the responsibility to monitor the completion of syllabus, arranging internal examinations. Assignments are given to the students by the teachers following department specific teaching plans. On the basis of class response and performance in assignments and class tests, remedial classes are arranged for slow learners. Over and above the Principal monitors the effective implementation of the academic calendar. Formal meetings of the Academic committee and informal discussions with faculty make the head of the Institute aware of the true implementation of the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://srlm.ac.in/index.php?option=com_content&view=article&id=27&Itemid=0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum	**B. Any 3 of the above**

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University of Kalyani includes Environmental Studies as one of the Ability Enhancement Compulsory Courses (AECC) for all undergraduate courses. So, all students of our college compulsorily study crosscutting issues relevant to environment and sustainability. In addition to that important issues of value education and/or gender and/or environment and/or business ethics have been integrated in the syllabi of various subjects/discipline like Education, English, Geography, History, Philosophy, Sanskrit, Physical Education, Political Science, Economics and Commerce, taught in this college, as either Core Course (CC) or Discipline Specific Elective Course (DSE) or Generic Elective Course (GE) or Skill Enhancement Course (SEC).

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

3

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://srlm.ac.in/index.php?option=com_content&view=article&id=142&Itemid=0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3673

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1599

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There exists a mechanism for assessment of learning levels of students. After admission, teachers review academic performance of students through class lectures, participation level in laboratory practicals, their results in previous examination and college internal examinations.

For Slow Learners:

Extra and remedial classes are conducted for the slow learners. Counselling classes are regularly organized to identify the problems of slow learners. Extra classes, supplemented by course notes and informal counselling through mentor-mentee network, are also conducted on comparatively difficult topics for their better understanding and confidence. Special practical classes are also taken to clear their doubts and personal difficulties.

For Advanced Learners:

Different levels of home assignments are provided, and ICT based special classes are conducted to meet their needs. To inculcate their reading culture, extra text and reference books are issued from the library. There are provisions of e-resources through LMS and website for them. Wi-Fi enabled campuses and computers with internet facility provide enough access for their independent learning. Different departments follow various informal student-centric methods to meet the quest for knowledge of the advanced students. These include debates, individual presentations, quiz, assignment of advanced problems etc. Another method used to enhance learning experiences is publication on topics from their curricula in the departmental wall magazines and annual college

magazine.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5555	**41**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the institution follows student-centric methods in the teaching learning process. The teachers largely follow interactive and participative teaching learning process. Conventional lecture method is well-supplemented by use of different student-centric learning methodologies whereby the learning experiences of the students are upgraded. Learning methods that are widely used in regular teaching are Group Discussions, Surveys, Field visits by different departments to promote the self-learning process. To further strengthen the student-centric methodologies, the institution has introduced the use of many of these to evaluate students in the internal examinations. In internal examinations like the Internal assessment, along with conventional method of evaluation, students are also evaluated through their performances in seminar presentations and viva voice. Apart from these some other student-centric teaching-learning process such as Film Show, Participation in social service and different awareness programmes are also organised. Another method used to enhance learning experiences is publication of departmental wall magazines and college annual magazine. Students of different honours departments are encouraged to publish departmental wall magazines on topics from their curricula. To enhance their creative and critical thinking and writing skills, they are also

motivated to publish in the college annual magazine.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year, due to COVID-19 pandemic online classes are held upto October of the session and physical classes can be conducted since November. Making the teaching-learning process digital and innovative has been the goal of the management which is guided by the IQAC and planned and executed by teachers. The IQAC provides the necessary impetus to induce innovative techniques in teaching-learning. In response to that respective departments design the innovative methods to make learning more student-centric and an enjoyable experience. The methods are designed keeping in view the needs of both advanced and slow learners. The methods basically dwell on the ICT enabled tools. In all of the honours department of the college there are portable over head projectors which were purchased out of UGC fund years back. These OHP are used for taking digital classes through power point presentation. There is a smart classroom in the college. Apart from taking digital classes the said room is used for the showing films and documentaries by some departments which makes teaching-learning process more enjoying and effective.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

375

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to the policies of continuous assessment to bridge the gap between teaching and evaluation, which the traditional evaluation system often fails to address. Exposing the students to a variety of unconventional but learner friendly methods of evaluation on a regular basis makes the whole process of learning robust by reducing their stress, which the traditional annual evaluation system often creates. Identifying the uneven learning abilities of the students, this mechanism enables the teachers to differentiate between the slow and advanced learners so that they can calibrate their teaching methodologies on a continuous basis to suit their respective aptitudes. Teachers often attempt to measure the students' learning level through class tests, assignments on various topics taught in the classes, students' presentation on these, either orally or through power point presentations, asking the students to briefly present the summary of the topic taught at the end of each class etc. Such informal mechanisms are instrumental in making the assessment process truly continuous in the sense of greater frequency. Needless to mention, that these also contribute significantly in increasing the level of transparency and robustness of the evaluation process both in terms of variety and frequency.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Being an affiliated college it is beyond the jurisdiction of the college to deal with the grievances of the students as far as the final university examinations are concerned. The affiliating university has their own mechanisms to deal with these. The college or the teachers' role in this respect is only limited to provide the necessary information and suggestions to the students. The college administration also provides all necessary support a student requires to apply to the University for review of results. Apart from these, in all other examinations conducted by the college including the internal assessment examination, utmost care is taken to make the whole process as much transparent as possible. If a student has any examination related grievances, he can make an appeal to the Principal and the grievance is sorted out in a time-bound manner. To reduce the examination related grievances, the feedback of the parents regarding the examination process received through the parent-teachers meeting are also taken into consideration.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since ours is not an Autonomous college, the responsibility of designing the curriculum and framing the syllabus for all the UG programs rests with the affiliating University. Some teachers of the college from different subjects/courses are members of the Board of Studies of the University. They provide need-based inputs and inclusions in their syllabus by giving their valuable suggestions and advice. There are a range of program options and courses for students to choose from when applying for UG courses. These courses and programs are prepared in compliance with the local, national and global trends and needs in mind. All departments have clearly stated learning outcomes in their syllabus. The outcomes that the students achieve from the courses can be considered to be linked to the mission and objectives of the college. These are displayed in strategic places in the college, mentioned in the college prospectus and put up in the college website. The teachers and students become gradually aware

of these as the syllabus is shared at the beginning of the year. All entry level students have to undergo an orientation program wherein they are made aware of the learning outcomes of the various courses. The departments in which the syllabus has a clearly stated course outcome have their details in the university website. The college provides relevant university links in its website for them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After declaration of results of final year examinations, Principal seeks information from all the respective departments on the results of the students. Initiative is then taken to analyse the results in the IQAC and the Academic sub-committee. If any department fails to achieve the desired target, they are asked to take the required steps to improve their performance. The IQAC suggests reforms in the internal examinations so that the students can keep on improving their performances continuosly and achieve the desired target in their final examination. The Principal, Heads of Departments, Individual faculty, Mentors and In-charge of different activities, all together, strive to maximize the potentials of the students in achieving the learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1291

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://erp.srlm.ac.in/FeedBackReports/FBDetailsChart.aspx?LinkID=24&chartname=Pie

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC unit of Sudhiranjan Lahiri Mahavidyalaya, organized a variety of activities throughout the academic year 2021-2022. These activities included celebrating Independence Day and Republic Day, raising awareness about health issues such as heart attacks and AIDS, organizing a pulse polio immunization camp, and conducting cleanliness drives. The NSS unit also collaborated with the Block Hospital to organize a medical camp and a workshop on self-employment.

In addition to these activities, the NSS unit also undertook several beautification projects on the college campus, including nurturing a herbal garden, planting foliage and cactus gardens, and cleaning the campus. The unit also organized a special camp in which students participated in a variety of activities, such as seminars, workshops, and cultural programs. The NCC under the direction of 14 Bengal NCC organised the International Yoga Day. A total of 450 participants from college and other NCC units from adjoining schools.

Overall, the NSS and NCC unit of Sudhiranjan Lahiri Mahavidyalaya had a busy and productive year in 2021-2022. The unit's activities provided students with opportunities to give back to the community, learn new skills, and develop a sense of social responsibility.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

498

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sudhiranjan Lahiri Mahavidyalaya is spread over an area of 5.148 acres. The college has eight Honors Departments that offer 21 undergraduate courses. Each department has its Wi-Fi-enabled cubicle, and classrooms, along with adequate seating arrangements for students and teachers. The college has 24 fully equipped and functional classrooms.The Department of Geography and Commerce has separate laboratories that are well-equipped with instruments, and instrumental records (Log Books) are maintained. There are eight computers at Geography Labs and one computer at Commerce Lab with WiFi/LAN, connected to provide sufficient access to students. There are 11 classrooms available with ICT facilities that promote the opportunities of digital benefits.

Moreover, the college has a well-equipped, digitally controlled central library with large number of books and e-resourcesunder the N-LIST program. Eight Honors departmental libraries and one Book Bank Library are also available for further assistance to the students of advanced courses and needy students respectively. The college has two community halls with good audio-visual facilities for larger classes and cultural programs, academic or administrative seminars, and talks.

Apart from this, the college has one air-conditioned smart classroom with ICT facilities. There is also an auditorium with a seating capacity of 500.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During the academic session 2021-22, the college remained closed due to the COVID-19 pandemic. However, we still managed to celebrate various events online using the Google Meet platform. These events include the college foundation day on 01.09.21, the birth anniversary of Rabindranath Tagore (Baishe Srabon) on 09.08.21, Independence Day on 15.08.21, International Yoga Day on 21.06.2021, Basanta Panchami and Bhasha Dibas on 21.02.21, International Women's Day on 08.03.21, Basanta Utsav on 15.03.21, and Republic Day on 26.01.2022.

Apart from these events, the college authority also encourages students to participate in indoor and outdoor games. The physical education department provides free indoor game facilities like Carom, Ludo, and Chess, as well as a gymnasium with equipment and a treadmill for physical exercise. . In addition, there is a large playground available for outdoor games, with separate facilities for girls and boys. Common rooms are also provided for indoor games. The college promotes students' participation in various sports and games, including football, volleyball, badminton, cricket, kabaddi, kho-kho, and running track and field.

Apart from the annual sports meet, we also organize inter-college sports meets, intra-departmental sports events, and inter-college football and cricket tournaments every year for both students and teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

65.43

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The SudhiranjanLahiriMahavidyalaya Library is a fully automated and air-conditioned library that uses an Integrated Library Management System (ILMS) called SOUL 2.0. This software was installed in 2012 and is state-of-the-art, integrated library management software designed specifically for college and university libraries. SOUL 2.0 is user-friendly and works in a client-server environment. It is also compliant with international standards for bibliographic formats, networking,

and circulation protocols. All library services such as cataloguing, circulation, member card creation, advance searching, and report generation is fully computerized. The library also provides an Online Public Access Catalogue (OPAC) system that allows students, teaching and non-teaching staff to access it within the library premises.

Since 2012, the library has been subscribing to NLIST E-resources, which are electronic resources that can be accessed by authorized users. Additionally, they have a WhatsApp group and a Facebook account to disseminate information, like question papers from previous years, current awareness services, various important links of study materials according to the syllabus of the Mother University, as well as links for open access E-resources and materials regarding career guidance. The library also provides job-related links through WhatsApp and Facebook.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.09150

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college offers a range of IT facilities to support the learning and teaching process. The Geography lab is equipped with eight computers that have necessary software and antivirus installed. The lab is supported by reliable service providers to ensure uninterrupted usage. Each department has an LCD projector to aid in effective teaching. Additionally, there is a smart classroom that is used by various departments.

The two seminar halls have two LCD projectors each which are utilized for organizing various seminars and workshops. Faculty members have access to printers, scanners, and Xerox facilities but they can only use them for official and educational purposes. The college campus has Wi-Fi which faculty members and students can access for additional information, research activities, and downloading information.

The college library is air-conditioned and features a smart TV that provides current awareness services, broadcasting information about various library services and notices. The library is under CCTV surveillance to maintain discipline and transparency.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

65.43169

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has various committees and departments that have specific responsibilities. These responsibilities include:

- LABORATORIES: The Geography and Commerce Department are in charge of maintaining their laboratory. This involves keeping a stock register that is regularly updated, monitoring equipment usage, and ensuring a clean and safe environment.

- LIBRARY: The college has two libraries - a Central Library and a Book Bank Library. Additionally, every department has its own collection of books and journals for their students. There is a Library committee that meets periodically to review activities and suggest improvements for better service.

- PLAYGROUND: The college has a Physical Education Department and a Sports and Games subcommittee, consisting of teaching and non-teaching staff and students. These two bodies supervise all sporting activities in the college, including the Annual Sports Meet.

- COMPUTERS: The purchase committee is responsible for acquiring hardware and software, while Annual Maintenance Contracts (AMCs) are made for hardware maintenance. Sometimes, experts are hired to maintain all IT accessories like computers, projectors, and printers.

- CLASSROOMS: The college authorities are responsible for the construction of new classrooms, corridors, staircases, and buildings, as well as renovations of existing buildings. These decisions are made after discussions with the members of the Finance Committee and Building Committee.

- AUDITORIUM: There is an auditorium located adjacent to the college campus that is jointly maintained by Krishnaganj Panchayat Samiti and the college authority.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://srlm.ac.in/index.php?option=com_content&view=article&id=62&Itemid=0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5123

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

246

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

246

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Sudhiranjan Lahiri Mahavidyalaya Students' Union is an engaged group of elected officials that looks out for the diverse interests of the student body. Nevertheless, the students' union is currently non-existent because there hasn't been an election in a while. Participating student representatives in various important administrative and academic decision-making bodies, such as the Governing Body and the IQAC, is a healthy tradition that our college has continued to uphold. Working closely with the college administration and a few faculty members, the Students' Union provides active assistance during Freshers'

Welcome, the Annual College Fest, Rabindra Jayanti, International Mother Language Day, College Social, and Sports. They serve as an efficient informational channel between the administration and the students and their guardians. At present representatives are chosen by the students themselves who assistthe college administration regarding student-related activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There isn't currently an alumni association at the college. This is mostly because of the demographics of the area, where graduates typically leave college and enter the workforce, immerse themselves in the day-to-day stresses and hardships of providing for their families, and have little interest in the academic and administrative life of the university. Conversely, highly prosperous people are more inclined to live in larger cities and stay away from rural areas, and they are also less

likely to have the kind of engaged involvement that the college requires. Rather, the college has set up WhatsApp groups for each department, and the members of these groups are the department's alumni. Former students are always welcome to contribute helpful thoughts regarding anything related to the college in this digital forum for candid conversation about what alumni think about the academic realities facing the institution. We ask for feedback and try our best to incorporate helpful suggestions and recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Our vision is to empower and educate our students via high-quality, value-based education in order to develop globally aware, informed minds. In order to prepare our students to be effective global citizens, our collegeactively supports their job search efforts and raises their awareness of global issues.

Mission:"Excellence through Dedication"isourmotto,which encapsulates the college's aim. The institution wants each and everystudent to grow as an enlightened human being who throughout his / her life can serve society and foster humanistic values.Theinstitution's goalisinline with the National Education Policy, which states that all students should have equal access to education, andthe Millennium Development Goal, which is to"promote gender equality and empower women". As a sizable

section of our female students are first-generation learners, empowering them is our priority.

The vision and mission of the college are reflected in the administration, the perspective plan and the participation of teaching staff in the decision-making bodies.GB helps formulate strategies and investigate the quality and progress of the higher education institution's activities.This, in turn,helps the institution maintain an effective perspective plan by examining academic programs and analyzing feedback from stakeholders and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Many management strategies, including division and participative management, incorporate good leadership. The allocation of responsibilities among all members of the IQAC clearly demonstrates this.For instance, the seven NAAC criteria are used to divide up the membership of IQAC.This section is used to prepare the AQAR, and each teacher meets the standards for the given criterion.In order to guarantee maximal representation, those members are assisted by a team of four to five teachers from various departments and are also accountable for particular standards throughout SSR preparation.A group of seasoned educators who serve on the advisory committee for NAAC preparation are currently in charge of overseeing the SSR preparation.This committee provides guidance to the various teams and suggests required modifications.The NAAC Advisory Committee, the Principal, and the IQACC Coordinator meet on a regular basis with the various teams to assess progress and provide additional administrative support as required.This position guarantees that work is done in a well-organized, dispersed manner. In a similar manner, the Principal, the heads of academic departments, and finally the staff members follow standard office procedures.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since our college is a government-aided institution, it operates under the guidelines established by the West Bengal government's Department of Higher Education.The college continues to run on a vision that considers the following factors: 1. Through a centralized, transparent, online admission process carried out in accordance with University of Kalyani norms and procedures and in partnership with online admission portal providers.The oversight of the admissions process is within the purview of the AdmissionCommittee.Online applications are accepted, and a preliminary provisional merit list with the names of all qualified applicants is released.A provisional merit list based on the initial merit will be issued later, subject to availability.Starting at the beginning is the arrangement of seats according to reservation categories. 2. The college publishes an annual calendar that includes the course offerings for that year as well as its vision and mission. 3. AQAR preparation 4. Memorandum of Understanding with several academic and competency-development educational establishments 5. Academic departments' action plans. 6. Plans for student needs and future of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's highest body of governance is the Governing Body. The President, the Principal (who serves as an ex officio

secretary and drawing and disbursing officer), government nominees, university nominees, a nominee from the Higher Education Council, representatives from the teaching and non-teaching staff, and other officials make up the Governing Body. The Principal administers in consultation with the Governing Body. The IQAC, the office staff, the routine committee, the teachers' council, the academic subcommittee, the finance subcommittee, and other committees established with the Governing Body's approval support the Principal. The Bursar, chosen from among the faculty and authorized by the Governing Body, is in charge of the college's finances. Where the Principal works, there is a Teachers' Council to support the Principal and ensure the college runs smoothly. Among the teachers, the Teachers' Council chooses one secretary and one assistant secretary. The office clerk helps the principal delegate tasks to non-teaching staff members. With the assistance of the subcommittees tasked with overseeing the daily operations and maintenance of the College, the IQAC, the Academic Council, Teachers' Council, the Academic Council, Admission Committee, and Examination Committee oversee the policies and operations of the College under the direction of the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sudhiranjan Lahiri Mahavidyalaya recognizes the commitment and dedication of teaching and non-teaching staff members by taking a number of welfare measures. The administration of the college constantly strives to anticipate employee requirements.Several amenities were provided for the institution's employees' welfare are: 1. Provident Fund account for every employee who falls under the qualification standards. 2. A seperate canteen for educators and staff individuals. 3. Sudhiranjan Lahiri Mahavidyalaya Representatives Co-operative Credit Society Ltd 4. Non-teaching staff members can take advantage of the Group Savings Linked Insurance Scheme (GSLIS). 5. Using the gym does not require a membership. 6. Release of recovery based festival bonus with respect to the premise of Government Request. 7. Participation in the West Bengal Health Scheme for willing employeesl . 8. Festival Bonus for the college's daily paid and casual employees. The college authority allows maternity, paternity and childcare leave on need basis. Leave encashment benefits for teaching and non-teaching substantive post is also available

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of both teaching and non-teaching staff at Sudhiranjan Lahiri Mahavidyalaya is assessed through an appraisal system that is based on performance.:

Teaching Staff: The Principal oversees the teachers' attendance on a regular basis. Teachers in substantive posts have their leave records reflected in their service books. Departments create their own academic schedules in accordance with the college's schedule, which is created by an academic sub-committee. The institution strictly abides by the guidelines established by UGC under the API scheme of promotion and uses the Performance Based Appraisal System for teaching staff, as required by the West Bengal government's Directorate of Higher Education. The Principal receives the verified appraisal and score claims from the IQAC.

It is brought before the Governing Body for recommendation to be sent to the Directorate of Higher Education if it is deemed satisfactory. One faculty member's CAS files have been presently being processed to an advanced stage. It is also encouraged for faculty members to engage in publications, research, and professional development programs.

Non-Teaching Staff: The Principal oversees the non-teaching staff's attendance on a regular basis. For those in substantive post, the leaver record is recorded in the service book under the clerk's supervision. They are promoted in accordance with existing rules and guidelines as laid by the Government of West Bengal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college management allocates an annual budget for the various departmental activities. The institution's accounts undergo an audit conducted by a government-approved auditor from West Bengal. External auditors regularly review the income and expenditure from different sources. If any mistakes are detected during the audit by the internal or external auditors, they communicate their objections or queries to the accountant. Upon receiving information about audit objections or queries, immediate actions are taken to prevent the repetition of such objections. The findings of the audit are followed up on to ensure compliance with the observations within the shortest possible time. Remedial actions for all internal and external audit objections are initiated within one week of receiving the audit objections, with the aim of completing them within the prescribed time. Meetings are organized as necessary to address and resolve pending audit objections. The auditor provides suggestions to correct the transactions, and we adhere to the suggestions provided by them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government and non-government grants are mobilized to ensure the college's infrastructure and knowledge resource development. The college applies for grants from the Council for Higher Education, Government of West Bengal RUSA, etc. Other sources of funds that are welcome for mobilization include endowment funds from staff members and funds generated by the interest that accrues on fixed deposit assets. Fund utilization and expenditure fall primarily into two categories: recurring and non-recurring components. The fees that colleges collect from their students make up a significant portion of their revenue. A greater portion of this revenue is allocated to student welfare initiatives like funding financial aid for students from low-income families, improving sports facilities, hosting student seminars, organizing cultural programs, etc.

Facilities like adding to and maintaining a library or laboratory, buying furniture or instruments, etc., are examples of non-recurring expenses. Every relevant committee oversees the completion of each grant that is received. Smaller payments are made in cash, but the college's finance committee sets the limit on petty cash transactions. Payments are accepted in the form of cheques, demand drafts or bank transfer. The finance and purchase committees oversee purchases, floating tenders, e-tenders, or quotations based on expenditure amounts approved by the Governing Body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC launched the college Learning Management System (LMS) to create, distribute, and monitor educational materials for students. It makes it possible to communicate with students about lesson plans, lecture notes, videos, and course materials. G-suit is available for use by the college's online students. The IQAC has taken steps to enable overhead projectors in the majority of classrooms. In classrooms without overhead projectors mounted on the wall, teachers use separate, portable projectors. Instructors are urged to learn the PPT teaching method.

The IQAC has launched the "Library at the click of a mouse" online program in collaboration with thecentrall library of the college, which gives students access to a variety of educational materials. It is useful for the following tasks: (i) using the NLIST database; (ii) using NDLI ,etc.; The IQAC supports educators who want to do research projects, get PhDs, and publish their findings in scholarly journals.Faculty members are encouraged to actively participate in seminars hosted by various organizations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Every year at the conclusion of the academic year, IQAC conducts internal annual academic audits. Following the end of the academic year, the IQAC requests departmental profiles containing comprehensive data on admissions, course load, curriculum

implementation, experiential learning approaches used, exam outcomes, extracurricular activities, and teacher research output. The IQAC evaluates departmental performance and provides departments with constructive feedback, recommending actions to improve internal quality and raising targets to take on new challenges. Another way to review the teaching-learning-outcome process is to get online student feedback on how the curriculum is delivered and used. Building classrooms and laboratories is just one of the infrastructure development initiatives that the IQAC has undertaken by recommending to the Governing Body. The IQAC encourages departments to host seminars on subjects related to students' future development and educational needs.Innovative pedagogical approaches like projects, field trips, student seminars, and workshops are recommended by the IQAC. To provide students with up-to-date knowledge, new laboratory equipment, books, and learning resources (LMS), online competitive examinations (entry in service), books in door step,. are purchased. Collaboration between industry and academia is formed, giving students the chance to find employment upon graduation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://srlm.ac.in/index.php?option=com_content&view=article&id=28&Itemid=0
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In 2021-22, the Institution took significant steps to promote gender equity through various initiatives. A Women's Cell was established, providing a platform for addressing issues specific to women's rights and empowerment. This Cell played a pivotal role in organizing awareness programs and workshops, focusing on legal rights, health, and career opportunities for women.

Additionally, a Grievance Redressal Cell was set up to handle complaints and ensure a fair hearing for grievances related to gender discrimination. The implementation of CCTV systems across the campus bolstered security measures, aiming to create a safer environment for all students, especially women.

The Institution also actively supported the National Service Scheme (NSS) programs, which included special projects and campaigns promoting gender equality and sensitization towards women's issues.

Furthermore, a dedicated Cell against Sexual Harassment was introduced to provide a confidential and supportive environment for victims to come forward and seek justice, thereby enforcing a zero-tolerance policy towards sexual misconduct.

A Women's Common Room was also established, offering a safe space for female students and staff to relax and network. A Sanitary pad vending machine has been placed in that room.

File Description	Documents
Annual gender sensitization action plan	erp.srlm.ac.in/IQAC/FLD_748_2_IQAC_45420.9 3724085657.1.1_1_2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	erp.srlm.ac.in/IQAC/FLD_748_2_IQAC_45420.9 3843209887.1.1_2_2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management: The institution employs a dual-bin system to separate degradable from non-degradable materials at the source. Degradable waste is sent to local composting facilities, while non-degradable materials are collected by authorized waste management services for recycling or safe disposal.

2. Liquid Waste Management: The college ensures that liquid waste from kitchens and other facilities is safely discharged into the municipal drainage system, adhering to local regulations and environmental standards.

3. Biomedical Waste Management: As the institution is not producing any biomedical waste, this is not applicable.

4. E-Waste Management: The college has a policy for the collection and safe disposal of electronic waste. Special bins are provided to collect e-waste, which is then handed over to certified recyclers, ensuring proper handling and recycling of hazardous components.

5. Waste Recycling System: Although the institution does not currently have a full-scale waste recycling system, it promotes recycling through the separation of recyclable materials at the source and collaboration with local recycling facilities.

6. Hazardous Chemicals and Radioactive Waste Management: This is not applicable to the institution as there is no use of hazardous chemicals or radioactive materials that generate this type of waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	erp.srlm.ac.in/IQAC/FLD_750_2_IQAC_45421.0 8554185967.1.3_2021-22.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution actively promotes an inclusive environment by engaging in various activities and initiatives aimed at fostering tolerance and harmony among cultural, regional, linguistic, communal, and socioeconomic diversities. Notable efforts include:

1. Cultural Celebrations and Awareness Seminars: The institution organizes events such as International Yoga Day, Independence Day, and World AIDS Day, which include participation from a diverse group of students and staff, celebrating various cultural backgrounds and raising awareness on global issues.

2. Special Camps and Community Engagement: Through special camps and other activities, such as the workshop on self-employment for women in the adopted village of Kuthipara and distribution of educational items to primary students, the college encourages community integration and support for underprivileged groups.

3. Environmental and Health Initiatives: Activities like the nurturing of herbal and foliage gardens, and health seminars, such as those on nutrition and heart health, are inclusive, engaging participants from different backgrounds and promoting overall well-being and environmental consciousness.

4. Language and Regional Diversity Celebrations: The institution observes cultural and linguistic events like Bhasa Dibas (Language Day), integrating regional heritage and promoting linguistic diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution actively engages in sensitizing students and employees to their constitutional obligations through a range of activities designed to instill values, rights, duties, and responsibilities of citizens as outlined in the Constitution of India:

1. Awareness Seminars and Workshops: The college conducts seminars and workshops on significant days such as the International Yoga Day and World AIDS Day to emphasize the importance of well-being, public health, and social responsibilities. These events often discuss rights and personal responsibilities, linking them back to the values enshrined in the Constitution.

2. Special Camps for Community Service: Regularly organized special camps in adopted villages such as Kuthipara focus on community service and development, educating participants about their duty to contribute to society. These camps include activities like the Swachh Bharat Programme, tree plantations, and educational workshops, which highlight the importance of civic duty and environmental stewardship.

3. Cultural and Regional Celebrations: By celebrating various cultural and regional festivals, the institution fosters a sense of unity and respect for diversity, reinforcing constitutional values such as secularism and equality.

4. Engagement in National Health and Cleanliness Drives: Participation in national initiatives such as pulse polio immunisation and cleanliness drives teaches the importance of active citizenship and collective responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the year, the institution actively engages in celebrating and organizing various national and international commemorative days, events, and festivals, reflecting its commitment to cultural enrichment and global awareness:

1. International Commemorative Days: The college participates in global observances like International Yoga Day on June 21st, where students and staff practice yoga together on the college premises, promoting universal physical and mental well-being.

2. National Celebrations: Key national days, including Independence Day on August 15th, Republic Day on January 26th, and Netaji Subhas Chandra Bose's Birthday on January 23rd, are marked with flag hoisting, cultural programs, and community engagement activities. These events emphasize national pride and the values of citizenship.

3. Cultural and Religious Festivals: The institution celebrates Saraswati Puja, honoring the goddess of knowledge and arts, and Teachers' Day on September 5th, recognizing the significant contributions of educators with activities led by students to express their gratitude and respect.

4. Health and Awareness Campaigns: The college organizes health awareness days such as World AIDS Day and seminars on heart health, involving collaboration with local health organizations to raise awareness on critical health issues.

5. Environmental Initiatives: Observances dedicated to environmental sustainability include nurturing herbal and foliage gardens and participating in cleanliness drives, which align with global environmental efforts.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title Sustainable Community Engagement

Objectives

Enhance ecological awareness and social responsibility among students through active community service.

The Context

Addressing environmental concerns and increasing student involvement in sustainable practices were the main challenges.

The Practice

Students participate in environmental initiatives like Clean India missions and nurturing campus greenery, integrating these activities within the NSS framework. Constraints included limited resources and initial student engagement.

Evidence of Success

Increased participation in environmental initiatives, improved local biodiversity, and heightened student environmental consciousness are clear indicators of success.

Problems Encountered and Resources Required

Initial low engagement and limited resources were challenges; ongoing motivation and funding are necessary.

Title Health Awareness and Promotion

Objectives

To promote physical and mental well-being across campus through structured health initiatives and partnerships.

The Context

The need for improved health consciousness and access to reliable health information and resources drove the implementation of this practice.

The Practice

Organizing health seminars and celebrating International Yoga Day engage students and staff in health practices, with challenges including coordination with health organizations and maintaining consistent participation.

Evidence of Success

High participation rates in health seminars and positive feedback from the community demonstrate the practice's impact on enhancing

health awareness.

Problems Encountered and Resources Required

Coordination challenges and the need for consistent funding and expert speakers were significant hurdles.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Drawing from the NSS report of 2021-2022, the distinctive area of priority for Sudhiranjan Lahiri Mahavidyalaya has been its commitment to community service and environmental sustainability. Throughout the year, the institution's NSS unit has excelled in integrating educational activities with community development initiatives, making a significant impact on both the student volunteers and the local community.

A highlight was the adoption of Kuthipara village, where NSS volunteers engaged in numerous activities, including environmental sustainability projects such as tree plantations, which fostered a green environment and raised ecological awareness among the residents. Additionally, the volunteers organized health and nutrition awareness camps, greatly benefiting the local population by enhancing their understanding of important health practices and nutritional habits.

These activities not only supported the practical application of academic learning but also played a crucial role in sensitizing students to social responsibilities and instilling a spirit of service. The institution's efforts in nurturing a symbiotic relationship between education and community service underline its distinctive thrust towards creating a socially responsible and environmentally conscious student body. This commitment to community and environmental well-being stands out as a testament to the institution's dedication to its core values and priorities.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Academic Enhancement:

Conduct regular webinars and seminars to facilitate continuous learning.

Increase the number of smart classrooms with a phased implementation plan starting from the first semester.

2. Student and Cultural Engagement:

Host the online inter-college cultural competition and celebrate key commemorative days with virtual events.

Organize blood donation camps in collaboration with local health institutions.

3. Community and Social Initiatives:

Initiate a Village Adoption Program in the second semester for community service and experiential learning.

Install sanitary napkin vending machines in female restrooms and hold semesterly self-defense workshops for female students.

4. Career Development:

Schedule workshops on aptitude and soft skills targeting 2nd and 3rd-year students, complemented by motivational seminars.

5. Publications and Collaborations:

Transition the college magazine to a webzine and continue publishing peer-reviewed journals.

Sign new Memorandums of Understanding, particularly for the Department of Sanskrit.