SUDHIRANJAN LAHIRI MAHAVIDYALAYA
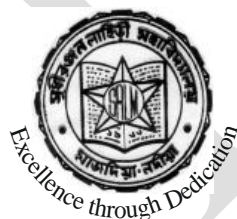
(A three years' degree college affiliated to the University of Kalyani)

Majdia, Nadia-741507,West Bengal

Track ID- WBCOGN13585

ANNUAL QUALITY ASSESSMENT REPORT

2016-17

Prepared

by

Internal Quality Assurance Cell

Index

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Sudhiranjan Lahiri Mahavidyalaya

1.2 Address Line 1

> PO: Majdia, Dist: Nadia

Address Line 2

City/Town

> Krishnanagar

State

> West Bengal

Pin Code

> 741507

Institution e-mail address

> srlmahavidyalaya@rediffmail.com

Contact Nos.

> 03472-276206

Name of the Head of the Institution:

> Dr.Sarojendra Nath Kar

Tel. No. with STD Code:

Mobile:

+91-9433756994/+91-8013970726

Name of the IQAC Co-ordinator:

Dr. Somnath Bandyopadhyay

Mobile:

+91-9434822635/+91-9679708159

IQAC e-mail address:

srlmahavidyalaya@rediffmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879): WBCOGN13585 (for cycle-II)

1.4 Website address:

www.srlm.org

Web-link of the AQAR:

www.srlm.org/download.php?catagory=4.

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.37	2008	16.09.2008 to 16.09.2013
2	2nd Cycle	B	2.84	2015	03.03.2015 to 02.03.2020
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   23/06/2008

1.7 AQAR for the year *(for example 2010-11)*   2016-17

Sudhiranjan Lahiri Mahavidyalaya   4/39   *AQAR-2016-17*

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i) AQAR-2014-15 (Soft copy through mail):19.01.2016

ii) AQAR-2015-16 (Soft copy through mail):09.09.2016.

1.9 Institutional Status

University　　　　　　State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College　　　　Yes √ No ☐

Constituent College　　　Yes ☐ No √

Autonomous college of UGC　Yes ☐ No √

Regulatory Agency approved Institution　Yes ☐ No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution　Co-education √ Men ☐ Women ☐

Urban ☐　　Rural √ Tribal ☐

Financial Status　Grant-in-aid ☐　Grant-in-aid + Self Financing √

Totally Self-financing ☐

UGC 2(f) √ UGC 12B √

1.10 Type of Faculty/Programme

Arts √ Science ☐ Commerce √ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)*

University of Kalyani

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	Nil	UGC-CPE	Nil
DST Star Scheme	Nil	UGC-CE	Nil
UGC-Special Assistance Programme	Nil	DST-FIST	Nil
UGC-Innovative PG programmes	Nil	Any other (*Specify*)	Nil
UGC-COP Programmes	Nil		

2. *IQAC Composition and Activities*

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   00

2. 6 No. of any other stakeholder and

   community representatives   01

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts   00

2.9 Total No. of members   11

2.10 No. of IQAC meetings held | 01 |

2.11 No. of meetings with various stakeholders: No. | 01 | Faculty | 01 |

Non-Teaching Staff | 0 | Students Alumni | 0 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 00 | International | 00 | National | 00 | State | 00 | Institution Level | 00 |

(ii) Themes | |

2.14 Significant Activities and contributions made by IQAC

During the year the IQAC:
1. Has recommended some specific plan of action to implement recommendations of the NAAC Peer Team with view to ensuring quality improvement of the institution.

2. Recommended Career Advancement of Librarian.

2.15 *Plan of Action by IQAC/Outcome*

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

Plan of Action	Achievements
Academic proposals:	
Opening of new courses of emerging areas with due consideration to the recommendation of the NAAC Peer Team.	The Governing Body has taken appropriate decision
Opening of Study Centre of Kalyani University DODL.	Considering very poor demand in surrounding areas, no further initiative has been taken. Follow up reinitiated.
Completion of process of conversion of self-financing subjects to regular subject.	
Ensure maximum number of ICT enabled classes.	One virtual class room with all modern ICT equipments has been constructed under aegis of fund provided by the Government of West Bengal.
Administrative proposals:	
More initiative to appoint required number of permanent staff to meet inadequacy of staff members.	The Governing Body has taken decision to submit revised staff pattern to the Government of West Bengal
Completion of construction of new buildings as submitted in proposal for RUSA project grant.	Construction is going to be completed shortly.
Appointment of more whole time Teachers	Four new whole time teachers have been appointed.
Proposals relating to Research and consultancy:	
Ensure adequate initiative on the part of Seminar & Research Forum to motivate faculty members to actively participate in different research activities.	Some initiatives have been adopted.
Ensure organization of research and professional development activities by all the academic departments.	Some initiative has been taken under UGC XIIth Plan.
Publication of e-version of the journal 'OPEN EYES'	Publication has been started at the college website. The Journal has also been enlisted by the UGC.
Proposals relating to Cultural programmes:	
Increase the number of events in the Annual College Cultural Programme SPANDAN.	Improvement has been found.
Increase the number of participation in external cultural competition	Student participation has been increased.

Proposals relating to Games & Sports:	
Inter class game and sports events be regularized and overcoming problems if any	No initiative have been adopted.
Ensure participation of students in state as well as national level games & sports competition.	Number of students' participation has been decreased.

Proposal relating to community extension programme:	
Normal programmes of NSS unit should include more programmes based on science and environment.	Some positive initiatives have been adopted.
Organization of more community extension programmes by the cadets of NCC	In spite of decrease of number of NSS Units, number of extension activities by NSS Volunteers has been proportionately increased.
Organization of community extension programme and social action programmes by the students other than NSS and NCC.	Some programmes have been organized under UGC XIIth Plan under community extension programmes.

Proposal for College Library	
Ensure completion of redesigning of central library.	Work has been started.
Increase number of research oriented books on the recommendation of the faculty members	Action has been taken to procure new books under UGC XIIth plan.
Ensure procurement of new books according to revision of syllabus	Some positive action has been taken.
Opening separate website for Central Library	No action has been taken.

Others:	
Regularization of activities of Grievance Redressal Cell.	No positive action has been found to be adopted.
Creation of awareness among the students about the anti-ragging policy formulated by the UGC.	Some initiatives have been adopted by the anti-ragging cell.
Initiatives have to be taken by all the academic departments to tap the alumni for development of the institution.	No positive action has been found to adopted.

* Attach the Academic Calendar of the year as Annexure.

√

.15 Whether the AQAR was placed in statutory body   Yes   No

Management [ ]   Syndicate [ ]   any other body [√]

Notes:

In our College draft AQAR prepared by the Coordinator, IQAC in consultation with the Principal and other Teacher members is placed in the meeting of IQAC and on the basis of discussion in the same AQAR is finalized.

Tasks for a particular year are also communicated to different bodies like Teachers' Council, Academic Council, and Library Committee and even to the Governing Body for carrying out necessary action, required for completion of the same.

Provide the details of the action taken   See point 2.15.

Part – B
Criterion – I
1. Curricular Aspects
   1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	11	00	02	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	11	0	02	0
Interdisciplinary	02	00	00	00
Innovative	0	0	0	0

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	11

1.3 Feedback from stakeholders*   Alumni [ ] Parents [ ] Employers [ ] Students [√]

(On all aspects)

Mode of feedback   :   Online [ ]   Manual [√]

Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II
2. Teaching, Learning and Evaluation
2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	12	06	01	01*

Note:*-Librarian.

2.2 No. of permanent faculty with Ph.D.   06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	05	00	00	00	00	00	00	04	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 15* |

Note:*-Including three unapproved Part-time Teachers, two Contractual Teachers.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	09	00
Presented papers	05	09	00
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> i)   Renovated college building under Rastriya Uchatar Shiksha Abhiyan;
>
> ii)   Planned to procure a good number ICT equipments under UGC XIIth Plan for College Development. Necessary work order has been issued.

2.7 Total No. of actual teaching days
     during this academic year

| 173 |

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

| Nil |

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| 04 |

2.10 Average percentage of attendance of students

| 71 |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Result withheld [1]	Division				
			Distinction %	I %	II %	P div %	Pass %
BA Hons in Bengali	145	14	1.53	1.53	91.6	N.A.	93.00
BA Hons in English	43	07	0	0	56.00	N.A.	56.00
BA Hons in History	55	10	2.22	2.22	93.33	N.A.	96.00
BA Hons in Pol.Science	09	01	0	0	88.00	N.A.	88.00
BA Hons in Philosophy	07	03	0	0	75.00	N.A.	75.00
BA Hons in Sociology	06	02	0	0	50.00	N.A.	50.00
BSC Hons in Geography	52	17	22.86	22.86	77.14	N.A.	100
BCOM Hons in Accountancy	1	0	0	0	0	N.A.	0
BA General	1047	90	0	0	26.33	58.67	85.00
BSC General	116	8	1.85	1.85	70.37	21.78	94.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC regularly monitors teaching learning process by means of evaluating success rate of students from year to year and it monitors the same by means of getting feedback from the students, opinions of the faculty members, and considering opinion of different eminent academicians and changes undergone in the academic world it tries to make new road to further progress.

[1] Result withheld due to non-clearance of Part-II Examination.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	04
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	08	0	15*
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC of this Institution sensitizes or promotes Research Climate through the important organ *Seminar and Research Forum*. Last year the IQAC in consultation with the *Seminar and Research Forum* recommended reimbursement of seminar/conference/symposia participation expenses of the faculties to ensure favourable impact on the research climate in the institution.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	1	0	0
Outlay in Rs. Lakhs	0	1.26	0	0

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1	03	0
Non-Peer Review Journals	0	01	0
e-Journals	0	0	0
Conference proceedings	0	03	0

3.5 Details on Impact factor of publications:

Range   Ni   Average   Nil   h-index   Nil   Nos. in SCOPUS   Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects			0	0
Minor Projects			0	0
Interdisciplinary Projects			0	0
Industry sponsored			0	0
Projects sponsored by the University/ College			0	0
Students research projects (other than compulsory by the University)			0	0
Any other(Specify)			0	0
Total			0	0

3.7 No. of books published   i) With ISBN No. $\boxed{5}$ Chapters in Edited Books $\boxed{5}$

ii) Without ISBN No. $\boxed{0}$

3.8 No. of University Departments receiving funds from

UGC-SAP $\boxed{0}$ CAS $\boxed{0}$ DST-FIST $\boxed{0}$

DPE $\boxed{0}$ DBT Scheme/funds $\boxed{0}$

3.9 For colleges   Autonomy $\boxed{0}$ CPE $\boxed{0}$ DBT Star Scheme $\boxed{0}$

INSPIRE $\boxed{0}$ CE $\boxed{0}$ Any Other (specify) $\boxed{0}$

3.10 Revenue generated through consultancy $\boxed{\text{Nil}}$

3.11 No. of conferences   organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	04
Sponsoring agencies	0	0	0	0	UGC

3.12 No. of faculty served as experts, chairpersons or resource persons $\boxed{2}$

3.13 No. of collaborations   International $\boxed{0}$ National $\boxed{0}$ Any other $\boxed{1}$

3.14 No. of linkages created during this year $\boxed{3}$

3.15 Total budget for research for current year in lakhs :

From Funding agency

| 0 |

From Management of ~~University~~/College

| Rs 1.75* |

Total

| Rs.1.75 |

Note:*- Includes budgeted amount of F.D.P.and College Publication.

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution

| 0 |

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

| 0 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 0 | SRF | 0 | Project Fellows | 0 | Any other | 0 |

3.21 No. of students Participated in NSS events:

University level | 10 | State level | 06 |

National level | 12 | International level | 0 |

3.22 No. of students participated in NCC events:

University level | 0 | State level | 10 |

National level | 20 | International level | 04 |

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	0	State level	0
National level	52	International level	01

3.25 No. of Extension activities organized

University forum	01	College forum	62		
NCC	05	NSS	56	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major Activities of NSS Volunteers during year:

01 volunteer participated in RD Camp in New Delhi, 06 in State R D Camp in Kolkata, 02 in Adventure Camp in Manali, 04 in National Youth Festival in Rohtak and 05 in National Integration Camp in Bankura. Our Volunteers participated in the Digital India Workshop held in the University and secured 1st position in the Idea Generation Competition.

In **NORMAL ACTIVITIES** it has organised 04 seminars on **"Rhythmic Yoga", "Thalassaemia", "Swamiji and Youth Leadership", "Bhasa Dibas"** and **"Need of Counseling";** observed National Communal Harmony Week by Skit Show, Placard Competition, Rally, Seminar on **"Communal Harmony and National Integration";** taken part in Polio Immunisation Programme and Japanese Encephalitis Vaccination Programme, and orgnised two Blood Donation Camps, one Thalassaemia Screening Camp and a Blood Group Detection Camp. The unit has picked up 05 road-side display boards containing messages on **Swachh Bharat, Anti-Ragging, AIDS, Thalassaemia, Water Conservation and Use of Herbals;** conducted a 6-day '**Course on Happiness'** in association with Art of Living

In the **SPECIAL CAMP** it has made an asset in terms of a **Brick Path** measuring 8.5 feet x 3.5 feet connecting our Herbal Garden; organized 04 seminars on **"Gandhiji, Swachhta & Swaraj" "First Aid" "Say No To Alcohol" "Cashless Transactions"** and volunteers organised Plantation Programme, health survey and health counseling in adopted village and conducted hand wash drive to the pupils of a Primary School in the adopted village; conducted Swachhta Abhiyan at Majdia Rail Station and poster competition on **"Safe Drive Save Life"** and a rally with the posters; volunteers have painted Wall Graffiti on **"Female Foeticide", "Say No To Drug"** and **"Yoga For Peace & Harmony".**

Major activities of NCC Cadets in the sphere of extension activities and Institutional Social Responsibility include observation of Independence day, Republic Day , Swachh Bharat Abhijan,tree plantation,cycle rally,YOGA etc.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.148 acres	Nil	NA	5.148 acres
Class rooms	19	05	RUSA	24
Laboratories	02	Nil	NA	02
Seminar Halls	01	Nil	NA	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	04	00	RUSA	04
Value of the equipment purchased during the year (Rs. in Lakhs)		13.63253	RUSA and Govt. of West Bengal	13.63253
Others		30,72,155	RUSA and College Dev. Fund.	Rs.30,72,155*

Note: *- Includes creation of new facilities items and up gradation of existing facilities.

4.2 Computerization of administration and library

For computerization of administration we adopted following inititiatives during last year:

i)   Implementation of HRMS for disbursement of salary;
ii)   Necessary financial allotment under UGC XIIth plan for procurement of IT Products.
iii)   Construction of one virtual class room at aegis of the Government of West Bengal.

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No. of Books	Value
Text Books						
Reference Books	19151		40		19191	
e-Books	Nearly 100,000 under Inflibnet N-List Programme				Nearly 100,000 under Inflibnet N-List Programme	
Journals	73		0		73 Including free journals	
e-Journals	Nearly 2100 under Inflibnet N-List Programme				Nearly 2100 under Inflibnet N-List Programme	
Digital Database					More than 20000	
CD & Video	60		00		60	
Others (specify)						

Note: Detail information may be available from Statement of Accounts for the year 2016-17.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	52	0	9	9	0	20	16	0
Added	0	0	0	0	0	0	0	0
Total	52	0	9	9	0	20	16	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

With a view to participating e-Governance initiative of the Government of West Bengal we adopted following initiatives:

Introduced HRMS for disbursement of salary;

Constructed one virtual class room;

Planned to procure ICT equipments under UGC XIIth plan.

4.6 Amount spent on maintenance in lakhs:

i) ICT

| 0.10835 |

ii) Campus Infrastructure and facilities

| 0.10650 |

iii) Equipments

| 0.066 |

iv) Others

| 0.06450 |

Total:

| 0.34535 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC contributes in enhancing awareness about student support services by means of monitoring and documenting the following activities of the College:
Enhancement of Library Resources from year to year;
Provision for financial support to the students, come from economically weaker sections;
Monitoring activities of the Career Counselling Cell, Health Club etc.

5.2 Efforts made by the institution for tracking the progression

Our faculty members always devote their full efforts to ensure best academic achievement. They also maintain close contact with the passed out students for tracking their progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4953	0	0	0

(b) No. of students outside the state

| Nil |

(c) No. of international students

| Nil |

Men	No	%	Women	No	%
	2857	58		2096	42

Last Year(2015-16)						This Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC[2]	Physically Challenged	Total
1793	2143	81	635	0	4652	1955	2137	83	778	0	4953

Demand ratio 1.6:1[3]   Drop out : 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Last year we arranged coaching under Entry-into-service for SC,ST,OBC and Minorities (non-creamy layer) under UGC XIIth Plan for the TET qualified candidates , who will appear at Regional Level Selection Test for recruitment of Assistant Teachers in the upper primary level in govt aided Schools in West Bengal.

No. of students beneficiaries   210

5.5 No. of students qualified in these examinations

NET 0   SET/SLET 0   GATE 0   CAT 0

IAS/IPS etc 0   State PSC 0   UPSC 0   Others 0

Note: We do not have sufficient infrastructure to maintain that data.

5.6 Details of student counselling and career guidance

During 2016-17 the Career Counselling Cell organized three (03) workshops on
a) 'Mastering Elementary Mathematics as Arts Graduates in Competitive Examinations',
b) How to use Language in Career Building;
c) Stay Fit to Prolong Career.

No. of students benefitted   210

---

[2] *OBC-(A+B)*

[3] *No. of students applied and no. of students admitted.*

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

1.8 Details of gender sensitization programmes

We have formed Equal Opportunity Cell and sent a proposal for financial grant under UGC XIIth plan for that purpose.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 10 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level | 17 | National level | 0 | International level | 0 |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 12 | National level | 00 | International level | 00 |

Cultural: State/ University level | 01 | National level | 00 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution [4]	651	2,29,900
Financial support from Government[5]	3563[6]	See note 4
Financial support from other sources[7]	14	52,800
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 54* |

Note: *- Our students undertake social initiatives through NSS and/or NCC.

5.13 Major grievances of students (if any) redressed:

i) Renovation and extension Open Stage along with construction stage attached dressing room and wash room under RUSA Project have been completed.

ii) Completion of extension of building under RUSA Project is on anvil.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The activities and future plans of Sudhiranjan Lahiri Mahavidyalaya are guided by its **Vision** and **Mission** which are reflected in its motto, '*Excellence through Dedication*'.

The vision of Sudhiranjan Lahiri Mahavidyalaya is to impart quality education by focusing on value addition with conventional education, by emphasizing social values, environmental awareness and extra curricular activities and make self-sufficient and socially responsible citizen and thereby become a premier institution in the region.

---

[4] We provide financial support to our students from Student Aid Fund;

[5] Financial support from the Government includes SC,ST,OBC-B stipends and Scholarship for Kannayshree awardees. We cannot provide necessary data for the same because from the last financial year students get the scholarship directly through their bank accounts.

[6] Number indicates number of students applied for scholarship.

[7] Sitaram Jindal foundation scholarship. We cannot provide necessary data for the same because from the last financial year students get the scholarship directly through their bank accounts.

6.2 Does the Institution has a Management Information System

Yes the Institution has clearly stated Management Information System. Details of MIS are given in annexure-III

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Four of our faculty members are at the Board of Studies of the University of Kalyani. They actively participate in the Curriculum Development introduced by the University from time to time.

6.3.2 Teaching and Learning

Our Institution continuously strives for delivering quality teaching. With a view to ensuring that goal we adopts various measures like purchase of good number of books and academic journal in the College library, encouraging faculty member to participate in different faculty development programme.

6.3.3 Examination and Evaluation

Our faculty members actively participate in final University Level Examination. During last year they discharged their duties like invigilation, paper setting, paper scrutiny, evaluation etc as assigned by the University. Some of faculty members also discharged their duties as member of University Examination Visiting Team.

6.3.4 Research and Development

i) Research and Development activities of the College are run under supervision of our important organ '**Seminar & Research Forum**'.

ii) Faculties got their researched articles in different National and International Journals;

iii) Faculties also presented their researched papers in different National as well as international seminars, conferences;

iv) Faculties participated in different faculty development programmes;

v) OPEN EYES , Indian Journal of social science, literature ,commerce, and allied areas has been enlisted by the UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

During last year-

We have constructed one virtual class room from the fund provided by the Govt. of West Bengal.

We have procured good number text books, reference books and research oriented books for our central library under Rastriya Uchatara Siksha Abhiyan.

We have planned to procure good number of ICT equipments under UGC XIIth Plan.

6.3.6 Human Resource Management

With a view to ensuring optimum utilization of manpower we follow systematic distribution of work load among our staff members with due consultation with NTS Council as well as Joint Council of faculty members and staff members.We also revised the wages of casual and dailypaid workers on the basis of the recommendation of the pay review committee. We have also decided to submit up to date revised staff pattern to the Government of West Bengal for overcoming scarcity of permanent non-teaching staff.

Career Counselling Cell organized workshop under UGC XIIth Plan on – a) 'Mastering Elementary Mathematics as Arts Graduates in Competitive Examinations', b) How to use Language in Career Building

6.3.7 Faculty and Staff recruitment

Last year we appointed as many as four whole-time substantive teachers on the basis of recommendation of the West Bengal College Service Commission.

We have been maintaining close contact with the Government of West Bengal for having necessary orders for appointing permanent non-teaching staff.

6.3.8 Industry Interaction / Collaboration

Our NSS and NCC Units organized different extension programmes in collaboration with various external agencies.

UGC XIIth Plan Planning Board organized different programmes under sub-head Human Rights & Duty Education, Competence Building Initiatives, extension programmes and career counselling in collaboration with different external agencies.

6.3.9 Admission of Students

Our admission process is governed by the rules of the affiliating University i.e. University of Kalyani. Our faculty members and staff member discharged their duties relating to admission of the students with utmost sincerity. We follow online admission process for admission of UG 1st year students as per direction of the Government of West Bengal.

6.4 Welfare schemes for

Teaching	√
Non teaching	√
Students	√

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes [ ]   No [√*]

Note:*- Auditing for the year 2014-15 has already been completed.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Academic Council, IQAC
Administrative	No	NA	Yes	IQAC, Governing Body

Note: For the purpose of auditing our academic as well as administrative activities in the year 2008 we were assessed and accreditated by NAAC and we have already reaccreditated by NAAC on 03.03.2015.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Activities of our Alumni Association are felt satisfactory. The former students and a good number of academicians, who previously served our College, participate in the activities of the same. However awareness among most of the former students about the same is less than encouraging. We have to take appropriate corrective action to overcome the problem.

6.12 Activities and support from the Parent – Teacher Association

We believe that parents are one of the important stakeholders of Higher Education System. Though we are yet to regularize the activities of Parent-Teacher Association, a good number of academic departments arranged meeting with Parents with a view to share the opinion about quality teaching for the interest of the students. Details are available with concerned head of the departments.

6.13 Development programmes for support staff

Though we are yet to introduce any formal development programmes for our staff members, during last year management closely monitored the working conditions, distribution of workloads and pay related issues of the staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our College is located in a rural area. Its physical atmosphere is really eco-friendly. With a view to sustaining this eco-friendly atmosphere NSS unit, college green cell seriously monitor different activities like tree plantation, gardening etc.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

We have constructed one virtual class room with necessary facilties out of fund provided by the Government of West Bengal.
We have also procured good number of books under Rasthriya Uchha Siksha Abhiyan.
We have also started renovation of college building.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See 2.15

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

> See annexure IV

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> With a view to ensuring environmental awareness as well as protection volunteers of NSS units, NCC cadets and students other than NCC and NSS organized various extension programmes in surrounding areas of the College.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis:

Our strengths:
➢ Faculty members are actively involved in academic as well as extra-curricular/outreach activities of the College. Some of them are also actively engaged in Research work in different Indian Universities.
➢ Staff members despite their heavy load of work actively perform their allotted duties.
➢ Most of the students have shown their excellence in academic as well as extra-curricular activities.

Our weaknesses:
➢ Performance of the students in Sociology (Hons.), B.Com(Hons) courses are not satisfactory at all despite several efforts of the Faculty Members;
➢ Still now some departments like Political Science and Geography are teaching Honours courses with single whole time faculty.
➢ Number of students in Commerce department is at stake.
➢ Poor infrastructure as compared to large number of students is also our major concern.
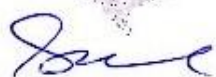
Our opportunities:
➢ Most of the students can fair well in all types of activities despite their socio-economic backwardness.
➢ Some of the faculty members teach in Post Graduation classes in different Indian Institutions.
➢ Need and aspiration of the locality may also be identified as the major scope of further expansion of the institution.

Our threats:
➢ Socio-economic backwardness of most of the students is major challenge before the Institution for achieving its goals.
➢ Lack of awareness about the development of the college among different stakeholders is a major threat before us.
➢ Inadequacy of whole time teachers in some subjects and permanent staff members also matters in the negative.

Name: Dr.Somnath Bandyopadhyay   Name: Dr.Sarojendra Nath Kar

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC
                                            Chairman
Coordinator   Internal Quality Assurance Cell
Internal Quality Assurance Cell   Sudhiranjan Lahiri Maha Vidyalaya
Sudhiranjan Lahiri Mahavidyalaya   Majdia, Nadia, 741507
Majdia, Nadia-741507

***

SUDHIRANJAN LAHIRI MAHAVIDYALAYA

Academic Calender 2016-17
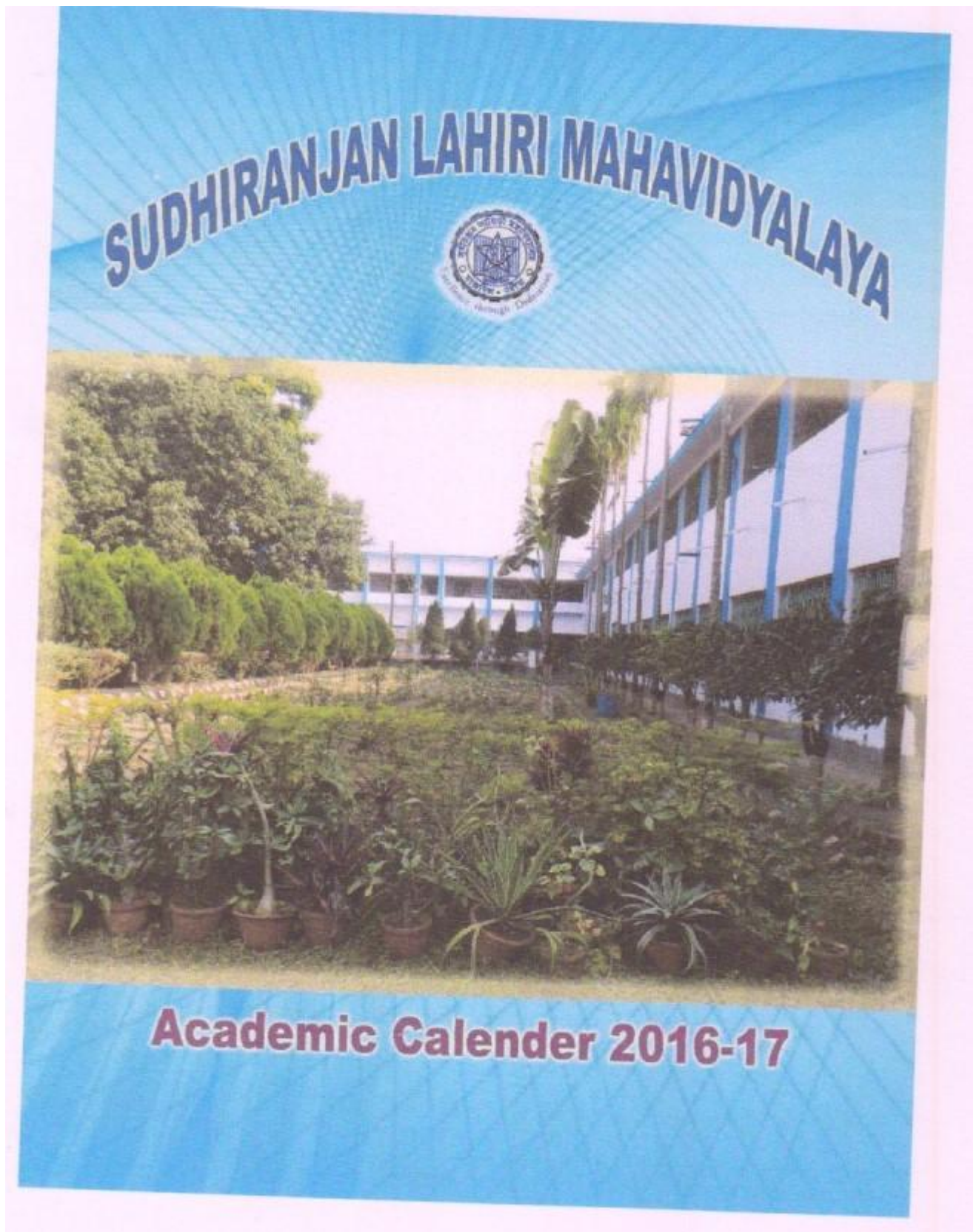
ACADEMIC YEAR : 2016 - 2017

The Academic year (2016-2017) consists of three terms which are the following :–

Gross Working Days : 270 Days (Excluding Sundays and other holidays but including Summer Recess)

Test Exam. : 3rd Year : January 2nd Week 2017 Tentatively
2nd Year : March 1st Week 2017 Tentatively
1st Year : April 4th Week 2017 Tentatively

Test Exam. **For General Course :–** 12 Days

University Exam days : 75 Days approx. (The period involving university examination days may take away 45 college days when class teaching could be held.)

* Net Teaching Days : 190 Days

* "Net Teaching Days" excludes 9 (nine) college-days covering (1) College Foundation Day, (2) Navin Baran Utsab Day, (3) Annual Cultural Competition (Spandan) involving 2 Days, (4) Annual Social Function Day, (5) Students' Union Election Day, (6) Annual Sports Day and (7) Seminar / Symposium / Workshop involving 2 Days.

OBSERVATION DAYS : 2016-17

- Independence Day : 15.08.2016
- Navin Baran Utsab : 09.2016
- College Foundation Day : 01.09.2016
- Annual Social Function : In the third week of December, 2016
- Cultural Competition (Spandan) : December, 2016/17
- Netaji's Birth Day : 23.01.2017
- Republic Day : 26.01.2017
- Re-union / Alumni Meet : February, 2017
- Saraswati Puja : 13.02.2017
- Bhasa Divas : 21.02.2017
- Rabindra Jayanti : 09.05.2017
- Environment Day : 05.06.2017

NCC & NSS Programmes

- AIDS Day : 01.12.2016
- NSS Special Camp/s : Winter Camp - Last week of January, 2017

Academic Calender - 7

Annexure-II
Analysis of Students' Feedback

Feedback about different aspects of the Institution

Parameters	Percentage
Prospectus as the source of information about the subjects taught in the College	42
Prospectus as the source of information about the admission rules & regulations	35
Reputation of subjects taught as the motivator	57
Satisfaction about the subjects taught in the College	60
Average cooperation of the teachers of the other department	57
Satisfaction about teaching methods other than lecture method	41
Satisfaction of the Internal Examinations	45
Feeling of the outgoing students for further study	54
Very good student Teacher relationship	38
Cooperation of the college administration	44
Irregular participation of the students in co curricular activities	59
Role of student in students as only electors	N.A.
High satisfaction of the students about the overall impression of the College	53

Evaluation of Teachers by the students

Parameter	Percentage
Source of knowledge	75.25
Distributor of knowledge	78.25
Knowledge about the subject taught	70.00
Completion of syllabi	62.75
Practical usefulness of teaching	66.26
Student teacher relationship	75.8
Overall impression	73.00

Details of Management Information System

Administrative procedures including finance:

In the matter of administration the Governing Body of the College is the supreme authority. It formulates its administrative plans and programmes on the basis of recommendation of different sub-committees and rules, regulations, bye-laws framed time to time by the Government of West Bengal, University Grants Commission and the affiliating University i.e. University of Kalyani.At the interval of each period it evaluates whether those plans are properly implemented and finds out the problems in implementation of the same and adopts ways to overcome the situation.

In the matter of finance it prepares an annual budget of its income and expenditure on the basis of recommendation of the Finance Committee. The Finance Committee recommends the budget on the basis of past three years experience as well as rules, regulations, bye-laws framed time to time by the Government of West Bengal, University Grants Commission and the affiliating University i.e. University of Kalyani.At the interval of a particular period it reviews its budgeted actions and finds the way to overcome the situation.

Student admission:

In the matter of admission the Institution follows admission rules framed by the affiliating University. However internal rules and regulation regarding admission are recommended by the Teachers' Council following the guideline of the affiliating University.

Student records:

Student records of the College are maintained by using student software package. Generally student data are uploaded at cash counter where the students deposit their fees at the time of admission. Then those student data are disseminated to different segments like Academic Council, Teachers' Council, different academic departments and Internal Quality Assurance Cell

Evaluation and examination procedures:

Generally in the matter of evaluation and examination of the students of the College we follow the rules and regulations framed by the University. However it arranges Test Examination following the framework of University level of Examination for the students every year. Students, who qualify at the test examination are allowed for appearing at the University Examination and the students, who cannot are allowed at the consent of their guardian.

Further after publication of result of final University level Examination each of the academic departments evaluates the results of their students and presents the same to the College Governing Body through the Academic Council and recommends the name of the students, who are eligible for felicitation for their academic excellence and specific actions to be adopted for overcoming the challenges if any.

Research administration: Research activities of the College are generally conducted by the Seminar & Research Forum. The Seminar & Research Forum looks after the organization of Seminars by the different academic departments, research projects, conducted by the faculty members , participation and publication of the faculty members in different faculty development programmes.

Others:

Apart from above the College takes specific plans in various supporting activities like cultural programmes, games & sports , community extension programme, social action programmes based on science and environment through its various organs. At a specific interval it evaluates its performance in those activities and finds the ways to overcome the identified problems.

1. **Title of the Practice**
   i) Construction of Virtual Class Room;
   ii) Renovation of open stage.

2. **Goal**

The main objective of the institution is to transform the students into well meaning citizens through the committed pattern of instructions based on carefully prepared and well designed curricular aspects. The changing needs of the time are the basis while building a rich corpus of talent. Hence, the main objective of our college is to transform the students into good citizens through well prepared faculties and staff members. Sudhiranjan Lahiri Mahavidyalaya aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence. To achieve that goal it is necessary to ensure up to date renovation of all of our academic as well as administrative activities.

Nowadays civilization is going on too fast riding on technology. Information is available by a click of mouse. So we also have to go parallel with global development of technology. Everybody is responsible for optimal utilization of technology to serve the society better. But it is recognized fact that sufficient infrastructure to ensure academic acvities with ICT enabled equipments are necessary pre condition for the same.Though previously we have introduced some ICT based classes out of fund provided by the UGC, but the same has been proved to be insufficient and not up to date to meet the purpose.That is why we have constructed one virtual class room at the aegis of the fund provided by the Government of West Bengal.

Sudhirnajan Lahiri Mahavidyalaya has become a pioneer institution in the state of West Bengal within a few couple of years from its inception in terms of teaching and learning, research and publication and co-curricular activities. Thus as a pioneer higher learning institution we can't deny the responsibility of ensuring adequate infrastructure to promote cultural activities of the students, which is an integral part of high education. Considering this ground level reality we renovate our open stage with all necessary amenities at the aegis of the fund provided under Rasthriya Uchhatara Siksha Abhiyan.

3. **The Context:**

In the era of globalization the entire world has become a global village. As an important part of society we cannot avoid that trend prevailing throughout the World. Considering these realities use of modern technologies and equipments within the college campus for running academic as well as administrative activities is the need of the hour. Considering this ground level reality we constructed one virtual class with all types of ICT equipments.

Again, promotion of cultural activities of the students is the necessary preconditions for ensuring transformation our students into a good citizen. To achieve this goal it is necessary to ensure adequate infrastructure within the college premises. Though we previously constructed a open stage for organizing different cultural programme within campus, but with passage of time that has been become abandoned and not suitable to meet the purpose. So, we renovated the open stage and arranged all the other facilities along with the same.

4. The Practice

Time has come for us to adopt its modern technology-enabled equipments in academic as well as administrative activities of the institution. But the prevailing ICT based class room are not sufficient to conduct academic activities with all types of necessary ICT equipments. So, by constructing one virtual class room we have tried to do away the problem of existing ICT class rooms.

Again with the changes in time demand of the students for organizing cultural programmes within the campus is ever increasing. But the open stage, which we have constructed previously has been become abandoned. So by renovating the open stage we have done away the problem.

5. Evidence of Success:

The college is located at an economically and socially backward area. In spite of that fact it is committed to impart quality higher education to its students. In order to shoulder that responsibility it is use lot of modern technologies and equipments within the campus to conduct academic as well as administrative activities. Thus construction of virtual class room within the campus has ensured this goal.

Again it is not possible to ensure organization of different cultural activities within the campus without adequate infrastructure. By renovation of open stage with amenities we have ensured easiest solution of that problem.

6. Problems encountered and Resources Required:

Scarcity of adequate skilled staff, who are habituated with modern technology is a standing problem of the institution. With the help of very limited skilled staff we are striving for ensuring adequate maintenance of the virtual class room and its equipments.

Though we renovated our open stage and arranged all the amenities, but the same may not be proved to be sufficient to meet requirement due availability of adequate open space within the surrounding areas of the stage. Within the limited space we have tried our best to renovate our open stage and arrange all the other amenities to meet the demand of the students.

Major resources for two important activities have been financed by the Ministry of Higher Education , Government of West Bengal and Ministry of Human Resource Development , Government of India.

Plans   for the academic year 2017-18

Academic proposals:

1. Opening of new courses of emerging areas with due consideration to the recommendation of the NAAC Peer Team.
2. Opening of Post-Graduation courses in Bengali, History and English.
3. Conversion of self-financing subjects to regular subject.

Administrative proposals:

1. More initiative to appoint required number of permanent staff to meet inadequacy of staff members.
2. Completion of construction of renovation of college building under Rasthirya Uchhatara Siksha Abhiyan.
3. Installation of bio-metric attendance terminal for teachers and staff.

Proposals relating to Research and consultancy:

1. Ensure more initiative on the part of Seminar & Research Forum to motivate faculty members to actively participate in different research activities.
2. Ensure organization of research and professional development activities by all the academic departments.
3. Organization of Student Satisfaction Survey by the Seminar & Reseach Forum;

Proposals relating to Cultural programmes:

1. Increase the number of events in the Annual College Cultural Programme SPANDAN.
2. Increase the number of participation in external cultural competition.

Proposals relating to Games & Sports:

1. Inter class game and sports events be regularized and overcoming problems if any.
2. Ensure participation of students in state as well as national level games & sports competition.

Proposal relating to community extension programme:

1. Normal programmes of NSS unit should include more programmes based on science and environment.
2. Organization of more community extension programmes by the cadets of NCC.
3. Organization of more community extension programmes and social action programmes by the students other than NSS and NCC.

Proposal for College Central Library:

1. Completion of renovation of the library;
2. Installation of CCTV and introduce RFID technologies;
3. Installation of separate Cloud Server for own Website and remote access of WEBOPAC;
4. Ensure procurement of new books according to revision of syllabus.
5. Opening separate website for Central Library.

Others:

1. Regularization of activities of Grievance Redressal Cell.
2. Creation of awareness among the students about the anti-ragging policy formulated by the UGC.
3. Initiatives be taken by all the academic departments to tap the alumni for development of the institution.